



SPLOST Project Initiation Package

1. **Date:** February 24, 2026

2. **Project Name and Requesting Department:**

The Department of Human Services is requesting authorization to utilize SPLOST funds under Category 3J – General Senior Center Repairs for kitchen equipment replacement and related improvements at the Lou Walker Senior Center.

This request seeks approval to fund the identified kitchen improvements in the total amount of \$276,000, including the release and reallocation of unused SPLOST funds previously allocated to other Category 3J projects in the amount of \$84,973.75.

Damon Scott, Director of Human Services _____  Date 2/26/2026

3. **Deputy COO Head:**

Approved: Director Antwyn Brown, Deputy COO _____ Date _____

4. **Prepared by SPLOST Program Management Team:**

Ledia King, SPLOST Program Manager
Ernest Slaughter, SPLOST Program Management Coordinator

5. **Need and Purpose:**

The Lou Walker Senior Center provides daily meal service and programming for seniors and community members. The kitchen supports high-volume food preparation and service and plays a critical role in maintaining consistent operations at the facility.

A recent review of functional needs identified multiple pieces of commercial-grade equipment that require replacement due to age, wear, and operational limitations. The scope includes upgrades to cooking, refrigeration, food preparation, and cleaning equipment, as well as modifications to certain cooking stations requiring gas line reconfiguration and alignment with hood and fire suppression systems to ensure compliance with applicable codes.

Addressing these needs will improve kitchen efficiency, support food safety standards, reduce the risk of equipment failure, and ensure the Center can continue providing reliable meal service.



6. Requested Services and Work Scope:

a. **Type of Work Being Requested.** Services shall include personnel and materials necessary to provide the goods or services that follow the specifications as authorized by the County.

X	a.	Construction & Installation
X	b.	Renovation/Restorations/Repairs/System Upgrades
	c.	Engineering /Civil/Parks & Special Works
	d.	Architectural/Building Renovation
X	e.	Mechanical/Electrical/Plumbing
	f.	Transportation Study
	g.	Assessment

Brief Description of Proposed Project: The project consists of procurement and installation of commercial kitchen equipment, including a convection steamer, combi oven, double-tank deep fryer, reach-in freezer, heated pass-through cabinet, conveyor dishwasher, food slicer, planetary mixer, steam table, and cooking station modifications. Work includes delivery, installation, electrical and plumbing connections, gas line reconfiguration, hood and fire suppression alignment, and required inspections to ensure full operational compliance.

Pre-Construction Services When Required for Various Project Tasks:

- Use of current on-call firm for services (Y/N) N/A
- Right of way or land acquisition required: N/A
- Environmental and permits required: N/A
- Utility design or coordination: N/A



7. **Proposed Budget** (Including supporting details, detailed preliminary or final cost estimates, and SPLOST category)

Category	Estimated Cost	SPLOST Fund	Other Funds
Kitchen Equipment & Installation	\$276,000	N/A	N/A
		N/A	N/A
Contingency		N/A	N/A
Total Estimated Cost	\$276,000		



Expected Start and Finish Dates:

Category	Anticipated Start	Anticipated Completion
Design	N/A	N/A
Right of Way/Land Acquisition	N/A	N/A
Utilities (Reimbursable Costs)	N/A	N/A
Environmental Mitigation	N/A	N/A
Construction (Installation)	April 2026	September 2026

8. Program Manager Action:

- a. Date PM received: February 24, 2026
- b. PM Recommendation: Proceed to BOC for approval.
Ernest Slaughter, Program Management Coordinator

_____ Date _____

9. SEC Action

- a. SEC Action

Approve:  _____ Date 2/24/26

Disapprove: _____

Defer: _____