



DeKalb County
Roads and Drainage Division
Public Works Department
Peggy V. Allen, Deputy Director, PW



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MEMORANDUM

May 18, 2026

TO: Michelle Butler, Chief Procurement Officer | Purchasing & Contracting

THROUGH: Zachary Williams, COO

FROM: ✓ Peggy V. Allen, DDPW

SUBJECT: Proposed Amendment/Change Order No. 5 to DeKalb CPA 1258006
Arcadis US, Inc. (RFP No. 20-500539, Stormwater Master Plan)

Original Contract Term and Dollar Amount: December 27, 2021 through December 31, 2022 and \$572,180.00

Previous Changes to the Dollar Amount: CO #1 with no additional funds; CO #2 for additional \$714,760.00; CO #3 with no additional funds; and CO #4 for additional \$1,175,500.00

Previous Changes to the Term: CO #1 Extension 7 months to July 31, 2023; CO #2 Extension 17 months to December 31, 2024; CO #3 Extension to December 31, 2025; and CO #4 Extension 18 months to June 30, 2027

Current Cumulative Contract Term and Dollar Amount: Term Ends June 30, 2027 and \$2,139,296.50.

Proposed Contract Term and Dollar Amount: An additional \$2,299,900.00 funding and contract term extension to June 30, 2028.

Detailed Description of Requested Changes:

PW-R&D requests CO #5 for an additional \$2,299,900.00 funding and 12-month term extension through June 30, 2028 for CPA 1258006-Arcadis U.S., Inc. (RFP No. 20-500539, Stormwater Master Plan).

This request will add the additional scope for both South River and Yellow River Watershed- Phase III Stormwater Master Plan and the additional time and funding needed for completion.

Justification for the Proposed Changes and an Explanation of why the County should not consider a Competitive Bid:

Previously approved extensions and funding allowed the contractor time to shore up and complete the initial stormwater master planning tasks plus the approved additional tasks for North Fork and South Fork Rivers of the Peachtree Creek Watershed.

The contract also experienced time delays due to challenges to complete due diligence to add LSBE-Subcontractor Accura Engineering to the contract to provide additional manpower and advanced proficiency required to complete field surveys and other related services.

The contract also received approval to switch billing to hourly rates. It also experienced startup setbacks including a lag to begin project work due to its contract execution during the pandemic period.

cc: Crystal Manson
Desmore Joseph
Michele Smith