



Department of Purchasing and Contracting NON-COMPETITIVE PROCUREMENT REQUEST FORM

Requesting Department: Fire Rescue

Department Contact Person: Deputy Chief Jason Smith Telephone: 404 655 8496

Email: jgsmith@dekalbcountyga.gov

Requisition Number: _____ Suggested Supplier: Rogue Fitness

Estimated Amount of Purchase: \$ 250,230.22

Detailed Description of the Goods or Services to be purchased: Fitness equipment for AFG.

Emergency (For Emergency Requests, Please check this box and answer **all** questions below.)

1. Date and Time of Emergency Occurrence: _____

2. Please state the nature of the emergency posing a risk to public health, welfare, safety or resources:

3. State how the Estimated Amount was determined to be Fair and Reasonable (attach supporting documentation):

Sole Source (Please check box and answer all of the following completely.)

1. Provide an explanation why the product, service or supplier requested is the only method that can satisfy the requirements. Please explain why alternatives are unacceptable. Be specific with regard to specification, features, characteristics, requirements, capabilities and compatibility. (Attach additional documents, if necessary):

DCFR was awarded funding through the Assistance to Firefighters Grant from the U.S. Fire Administration for the purchase of fitness equipment. The grant specifies the purchase of Rogue Fitness equipment. Rogue fitness is the sole distributor of Rogue Fitness equipment.

2. Will this purchase obligate us to a particular vendor for future purchases? (Either in terms of maintenance that only this vendor will be able to perform and/or if we purchase this item, will we need more "like" items in the future to match this one?) Explain in detail.

No, this will be a stand alone purchase and will not obligate the county to any further purchases.

3. Explain the impact to the County or Public if this request is not approved.

We will not be able to spend the awarded funding to execute the grant.

I hereby request that this non-competitive procurement request be approved for the purchase of the above stated work, material, equipment, commodity, or service.

Department Director (Typed/Printed Name) D.D. Fullum Signature: Darnell Fullum Digitally signed by Darnell Fullum Date: 2021.10.27 17:07:28 -0400 Date: 10/27/21

Do Not Write Below – for the Department of Purchasing and Contracting Use Only

Procurement Agent (Typed/Printed Name) Lola O. Awonusi Signature: Omolola Awonusi Date: Oct 28, 2021

Procurement Manager (Typed/Printed Name) Delois Robinson Signature: Delois Robinson Date: Oct 29, 2021

Approved Not Approved

Signature: Cathryn Horner, Director, Department of Purchasing and Contracting Date: Oct 29, 2021