

**INTERDEPARTMENTAL
MEMORANDUM**

TO: Reginald D. Wells, Director, Department of Watershed Management
Yasah Lavala, Project Coordinator, Department of Watershed Management

FROM: Tiffany Reid, Procurement Agent, Team A

SUBJECT: 2025-064-ITB Restoration Services (Three (3) Year Multiyear Contract)

DATE: October 21, 2025

It is requested that you do the following:

1. Please review the attached bid associated with the above referenced solicitation and provide your award recommendation. You are looking for the lowest, responsive and responsible bidder. Your review should ensure that you are confident that your recommended supplier(s) can in fact provide the goods and services required.
2. Please provide the following information in the space provided on page two:
 - a. Specific justification why in your professional opinion the recommended vendor should be awarded the contract.
 - b. Advise of any problems in connection with the selected vendor(s), if any exist.
 - c. If you find bidders who offer lower prices than your recommended supplier(s), then you must provide specific justification why they are either non-responsive* (did not follow the instructions found in the solicitation) or non-responsible** (not able to perform/deliver as minimally required according to the scope of work found in the solicitation).

****Note** – The Department of Purchasing and Contracting is ultimately responsible in determining if a bidder is non-responsive, but input/feedback from the user department is always important to us.*

*****Note** – The user department and the Department of Purchasing and Contracting must mutually agree before determining if a bidder is non-responsible.*

3. Return required documents within **5** business days.

If you have any questions, please call me at **404-371-2029**.

2025-064-ITB Restoration Services (Three (3) Year Multiyear Contract)

User Department's Recommendation

User Department Name Department of Watershed Management

Recommended Bidder(s) meets our approval.

Bidder 1: <u>JMB Landscaping Inc. \$1,600,000.00 (3 years)</u>	Bidder 2: <u>Jewel Of The South, Inc \$1,000,000.00 (3 years)</u>
Name/Amount	Name/Amount
Bidder 3: <u>Autaco Development, \$1,500,000.00(3 years)</u>	Bidder 4: _____
Name/Amount	Name/Amount

Project Amount This Term: \$4,100,000.00 (3 years)

Funding:
General ☐ **Enterprise** ☒ **3 Digit Fund Code** 511
CIP Line Item No. (if applicable): _____

Justification:

The Department of Watershed Management (DWM) recommends as the recommend JMB Landscaping, Inc.,Jewel of the South, Inc. and Autaco Development bidders based on the total from the bid tabulation form. This contract will be utilized by the Department of Watershed Management for the restoration of property that has been damaged, harmed, changed, touched, or otherwise affected in some way by the activities of the DeKalb County Department of Watershed Management. These activities include but are not limited to planned, unplanned, and/or emergency repairs and maintenance projects. Work will consists of furnishing and installing labor, materials, tools, equipment and incidentals required for furnishing and installing concrete, sod, restoration and landscape services associated with Construction and Maintenance projects throughout the County.

Please note that this is a multi-year contract and the amount of \$4,100,000.00 reflects the total for 3 years :

1st Year - MB Landscaping Inc. (\$533,333.33), Jewel Of The South, Inc (\$333,333.33), Autaco Development (\$500,000.00)
 2nd Year - MB Landscaping Inc. (\$533,333.33), Jewel Of The South, Inc (\$333,333.33), Autaco Development (\$500,000.00)
 3rd Year - MB Landscaping Inc. (\$533,333.33), Jewel Of The South, Inc (\$333,333.33), Autaco Development (\$500,000.00)

Total for 3 years = \$4,100,000.00

Georgianna Lockett on behalf of Reginald Wells

Name, Title _____ Date _____

Georgianna Lockett  Digitally signed by Georgianna Lockett
 Date: 2025.11.03 15:25:39 -05'00'

Department Director _____ Date _____