



DeKalb County  
GEORGIA

DeKalb County  
Department of Purchasing and Contracting  
Contract Renewal Request Form

User Department: Watershed Management

From: Kyheem Bristol

ITB No.: 16-100685

Title: Copper Tubes and Fittings (Annual Contract with 2 Options to Renew)

Effective Date: 6/28/2016

Expiration Date: 6/30/2018

Contract APPROVED Amount: \$5,758,266.00

Number of Renewals to Date: 1

Amount Released: \$1,237,907.18

Contractor(s)	Contract No.	Agrees to Extend
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Delta Municipal Supply Company

1020070

**User Department Recommendation:**

Renew

Bid

Funding for Renewal Term: \$5,758,266.00

(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General  Enterprise  3 Digit Fund Code \_\_\_\_\_

CIP Line Item No. (if applicable): \_\_\_\_\_

Award Amount(s):

Vendor 1: Delta Municipal Supply Company  
Name/Amount

Vendor 2: \_\_\_\_\_  
Name/Amount

Vendor 3: \_\_\_\_\_  
Name/Amount

Vendor 4: \_\_\_\_\_  
Name/Amount

**Justification:**

The aforementioned contract is set to expire June 30, 2018 and requires a renewal for utilization by the Department of Watershed Management (DWM) for the period of July 1, 2018 – June 30, 2019 to continue providing copper tubing that is utilized for water meter installation and also coincides with the DWM new Water Meter Installation efforts. The increase in funding for this renewal term is toward supporting these efforts. The anticipated increase in usage has been projected in support of the new contract; supporting the installation efforts. The new water meter installation contract requires more than \$3,000,000.00 in copper and parts plus DWM's fixed yearly quantities.

*Reginald Wells*

Department Director Signature

5/10/18

Date



DeKalb County  
GEORGIA

DeKalb County  
Department of Purchasing and Contracting  
Contract Renewal Request Form

**For Use by Purchasing and Contracting:**

Approve

Deny

**Additional Comments:**

C. N. Smith Jr. C. Horner  
Purchasing and Contracting Signature

May 11, 2018  
Date

## Bristol, Kyheem

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**From:** Killingbeck, Marketa H  
**Sent:** Thursday, May 10, 2018 2:14 PM  
**To:** Bristol, Kyheem  
**Subject:** FW: ITB No. 16-100685 Copper Tubes and Fittings (Annual Contract with 2 Options to Renew)

Ky,



Please see below, Mr. Wells emailed his approval, but was unable to sign the document.

### Marketa H. Killingbeck, MBA

*Project Coordinator*

*DeKalb County Department of Watershed Management*

1580 Roadhaven Drive  
Stone Mountain, Georgia 30083  
[mhkillinglebeck@dekalbcountyga.gov](mailto:mhkillinglebeck@dekalbcountyga.gov)

 770-621-7281  
 404-328-5859  
[DeKalbCountyGA.gov](http://DeKalbCountyGA.gov)



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**From:** Wells, Reginald D.  
**Sent:** Thursday, May 10, 2018 12:16 PM  
**To:** Killingbeck, Marketa H <[mhkillinglebeck@dekalbcountyga.gov](mailto:mhkillinglebeck@dekalbcountyga.gov)>  
**Cc:** Sloan, Letitia J <[LJSLOAN@dekalbcountyga.gov](mailto:LJSLOAN@dekalbcountyga.gov)>  
**Subject:** Re: ITB No. 16-100685 Copper Tubes and Fittings (Annual Contract with 2 Options to Renew)

Approved. Thanks.

Sent via the Samsung Galaxy S8, an AT&T 4G LTE smartphone

----- Original message -----

**From:** "Killingbeck, Marketa H" <[mhkillinglebeck@dekalbcountyga.gov](mailto:mhkillinglebeck@dekalbcountyga.gov)>  
**Date:** 5/10/18 12:10 PM (GMT-05:00)  
**To:** "Wells, Reginald D." <[rdwells@dekalbcountyga.gov](mailto:rdwells@dekalbcountyga.gov)>  
**Cc:** "Sloan, Letitia J" <[LJSLOAN@dekalbcountyga.gov](mailto:LJSLOAN@dekalbcountyga.gov)>  
**Subject:** ITB No. 16-100685 Copper Tubes and Fittings (Annual Contract with 2 Options to Renew)

Good afternoon Mr. Wells,

I apologize for this being a last minute request, but the form attached is the renewal for the aforementioned contract; the final day for us to respond to P&C was today at 12PM with your approved signature. I am requesting that you electronically sign the form and forward back so that it can be submitted by 2:00PM.

This is for the June 12<sup>th</sup> BOC agenda as the contract is set to expire June 30<sup>th</sup> and having it pushed to the June 26<sup>th</sup> gives us no guarantee that it will not be deferred.

Thank you,

Marketa Killingbeck  
Project Coordinator