

Department of Purchasing and Contracting
Change Order Request Form

User Department: Recreation, Parks & Cultural Affairs (RPCA)	From: Purchasing & Contracting
ITB No.: 21-101425	Title: Maintenance of Mystery Valley Golf Course
Effective Date: December 21, 2022	Expiration Date: December 31, 2026
Contract APPROVED Amount: \$3,323,100.00	Number of Change Orders to Date: 0

Contractor(s)	Contract No.	Agrees to Extend
Cypress Golf Management, LLC	1269504	N/A

User Department Recommendation: Renew Bid Increase Decrease

Funding for Renewal Term: **\$258,000.00**
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General Enterprise 3 Digit Fund Code _____ SPLOST Category _____
CIP Line Item No. (if applicable): _____

Justification:
As part of the contract for the Maintenance of Mystery Valley, the solicitation and contract includes a provision for Capital Improvements at the discretion of RPCA. This request is to approve funding for the renovation of the 20-golf course putting greens at Mystery Valley. This is a one-time project and would begin May 2023 and be completed by September 2023.

Funding for the project is available in the following:

Budget/Tourism Tax – POETA: 105378.86101.541200.05.602297	\$150,561.00
2001 District 4 - POETA: 105345.80314.541200.05.600012	\$ 50,000.00
2023 Contract (1269504) Capital Project Funding Allowance	\$ 57,439.00
Total	\$258,000.00



Department Director Signature

12/7/22

Date

For Use by Purchasing and Contracting: Approve Deny

Additional Comments:

Purchasing and Contracting Signature

Date