



SPLOST Project Initiation Package

1. **Date:** September 23, 2021(modified 10-4-2021)

2. **Project Name and Requesting Department:**

The Department of Recreation, Parks and Cultural Affairs is requesting to use the firm of Hasley Company through Cooperative Agreement with assistance from the Purchasing Department to contract services for pavilions and shade structures at various parks throughout unincorporated DeKalb County. This item is funded through the SPLOST Program Category 3B – Renovate athletic and recreation facilities including but not limited to roofs, shelters and pavilions. The cost is not to exceed an amount of \$1,255,000.00.

Chuck O. Ellis

Chuck Ellis, Director Dept. of Recreation, Parks and Cultural Affairs _____ Date 10/5/2021

3. **Deputy COO Head:**

Approved: Chief Jack Lumpkin, Deputy COO _____ N/A _____ Date _____

4. **Prepared by SPLOST Program Management Team:**

Chris Kingsbury, SPLOST Program Manager
Ernest Slaughter, SPLOST Program Management Coordinator

5. **Need and Purpose:**

This request is to make various improvements to pavilion and shade structures at parks in unincorporated DeKalb County. The park sites are: Exchange Park, Shoal Creek II, Glen Emerald, Rehoboth, Emory Grove, Gresham, Exchange Park, Emmie Smith, Lou Walker, Oak Creek, Washington, and Stoneview. This project is estimated at a not to exceed amount of \$1,255,000.00.

6. **Requested Services and Work Scope:**

- a. **Type of Work Being Requested.** Services shall include, personnel and materials necessary to provide the goods or services that are in compliance with specifications as authorized by the County.

	a.	Construction
X	b.	Renovation/Restorations/Repairs
	c.	Engineering /Civil/Parks & Special Works



	d.	Architectural/Building Renovation
	e.	Mechanical/Electrical/Plumbing
	f.	Planning Study
	g.	Others

b. **Brief Description of Proposed Project:** Attached plans (location map, cross sections, renderings, etc.), if available

This request is to improve various pavilions and shade structures for parks in unincorporated areas of DeKalb County.

c. **Pre-Construction Services When Required for Various Project Task:**

- Use of current on-call firm for services (Y/N) N/A
- Right of way or land acquisition required: N/A
- Environmental and permits required: N/A
- Utility design or coordination: N/A

7. **Proposed Budget** (Including supporting details, detailed preliminary or final cost estimates, and SPLOST category)

Category	Estimated Cost	SPLOST Fund	Other Funds
Design		N/A	N/A
Right of Way/Land Acquisition	N/A	N/A	N/A
Utilities (Reimbursable Costs)	N/A	N/A	N/A
Environmental Mitigation	N/A	N/A	N/A
Construction	\$1,255,000.00	104789.80653.541200.02.1.4.602007	N/A
Procurement of Goods	N/A	N/A	N/A
Total Estimated Cost	\$1,255,000.00		

Approval Capital and Grants: _____

Date 10/24/21



8. Expected Start and Finish Dates:

Category	Anticipated Start	Anticipated Completion
Design	N/A	N/A
Right of Way/Land Acquisition	N/A	N/A
Utilities (Reimbursable Costs)	N/A	N/A
Environmental Mitigation	N/A	N/A
Construction	October 2021	December 2022

9. Program Manager Action:

a. Date PM received:

September 23, 2021

b. PM Recommendation:

Preparation of Item to BOC approval.

Ernest Slaughter, Program Management Coordinator

Ernest Slaughter

Date 9-27-2021

REV 10-5-2021

10. SEC Action

a. SEC Action

Approve:

[Signature]

Date

9/29/21

Disapprove:

Defer:

REV 10-5-2021