



**DeKalb County  
Department of Purchasing and Contracting  
Change Order Request Form**

<b>User Department: Voter Registration &amp; Elections</b>	<b>From: Purchasing and Contracting Department</b>
Contract Purchase Agreement: 2000027	<b>Title: Commercial Mover to Transport Election Equipment &amp; Materials</b>
<b>Effective Date: October 8, 2024</b>	<b>Expiration Date: March 31, 2026</b>
<b>Contract APPROVED Amount: \$400,800.00</b>	<b>Number of Change Orders to Date: 1</b>

<b>Contractor(s)</b>	<b>Contract No.</b>	<b>Agrees to Extend</b>
Atlanta Peach Movers	2000027	Yes

**User Department Recommendation:** Renew  Bid  Increase  Decrease

Funding for Renewal Term: \_\_\_\_\_  
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General  Enterprise  3 Digit Fund Code 100 SPLOST  Category \_\_\_\_\_  
CIP Line Item No. (if applicable): \_\_\_\_\_

**Justification:**

Request approval to extend the contract term only with Atlanta Peach Movers through June 30, 2026 to ensure continuity of critical election logistics services. These services are necessary to support the transportation of election equipment throughout the county for the May Primary and any subsequent June runoff.

The original contract award amount is \$400,800.00, with \$178,510.00 released to date. The resulting low spend is attributable to planning assumptions that included two countywide runoffs in 2025, which ultimately did not occur. As a result, anticipated transportation services were not fully utilized.

The Department seeks to extend the contract using existing, unexpended funds through June 30, 2026, while the ITB process is underway. This extension will prevent service interruptions and ensure operational continuity for upcoming elections.

*Keisha L. Smith*

Department Director Signature

1/23/2026

Date

**For Use by Purchasing and Contracting:**

Approve

Deny

**Additional Comments:**

Djuana Herron  
Digitally signed by Djuana Herron  
Date: 2026.01.30 11:59:51 -05'00'

Purchasing and Contracting Signature

01/30/2026

Date