

DeKalb County, Georgia



Department of Finance
Budget and Grants

DeKalb County Administration Building / 1300 Commerce Drive / Decatur, Georgia 30030

DATE: June 15, 2020

MEMO TO: Chuck Ellis, Director RPCA, Mellonise Wheeler, RPCA Admin; Demetrius McCoy, Chief of Staff

THRU: Deborah Sherman, Assistant Director of Capital & Grants
Belinda Reaves, Budget Management Coordinator

FROM: Eric Johnson, CIP Grant Analyst

SUBJECT: Lyon Farm Smokehouse
New Grant Award Notification

The grant award for the following program has been approved by the BOC. A budget amendment should also be submitted if required to allocate grant funds in accordance with approved award budget.

Date of BOC Approval: November 19, 2019

Name of Granting Agency: Recreation Parks and Cultural Affairs

Program Description / Purpose(s): Lyon Farm Smokehouse

New ORACLE Project#: 105443
New ORACLE Award#: 602321
Expenditure Type# 541200

Award Amount: \$100,000.00

Cost Center / Organization: 86101

The Capital & Grants Division of Finance will only monitor from a compliance and financial perspective, therefore it is imperative that your department should provide copies of financial, programmatic, reimbursement reports (drawdowns) and grant agreements for the above-mentioned award to Eric Johnson.

Please note that Capital & Grants must approve all grant related requisitions and payments that require a POETA before being processed by the Accounting Division. In order to ensure compliance and maintain accounting procedures please include Eric Johnson in the approval hierarchy for all purchases. Note: Attach supporting documentation i.e. invoices to the requisition before submitting for approval.

Cc: Fiscal Manager - Department
Sekai Todd
Project File