



# PROPOSED CHANGE ORDER REQUEST

*Department of Watershed Management*

Contract Name: Eng Svcs for Department of Watershed Management Date: 9/8/2020

Contractor: Atkins, North America, Inc.

Contract Number: 1034376 Contract Amendment Number: 2

Contract Amendment Category:  Cost  Schedule  Scope  Deliverables

Original Contract \$ Amount:	Contract Start Date:	Original Contract Time:	Original Contract End Date:
\$3,000,000.00	11/30/2016	1492	12/31/2020

NTP Start Date:	Original Performance Days:	Original Performance End Date:
12/9/2016	1403	10/12/2020

Previous Change Order:	Previous Time Extensions (Days):	Previous Changes to \$ Amount:
Change Order No. 1:	0	\$1,500,000.00
Change Order No. 2:	0	\$0.00
Change Order No. 3:	0	\$0.00
Current Contract Amount:	Current Performance Time (Days):	Current Performance End Date:
\$4,500,000.00	1403	10/12/2020

**Description of Proposed Changes:** Change Order 2 is being proposed in order to add additional time to Atkins On-Call A/E Engineering contract. The current contract and performance time will end on December 31, 2020. On-going projects which have been designed by Atkins will require construction administration services from the design engineer and engineer of record. Since some of these projects will be under construction in 2021 we will need to retain the services of the design engineer to address any changes or questions about the design(s).

**Justification of Proposed Changes:** Change Order 2 is being requested to add additional time to Atkins contract. Since Atkins is the design consultant for several projects, their services will be required once these projects are under construction to answer questions, address requested changes to the design, and to provide construction administration services as the design engineer and engineer of record.

Proposed Additional Performance Days:	Proposed Cumulative Performance Days:	Proposed Performance End Date:	Proposed Contract End Date:
445	1848	12/31/2021	12/31/2021
Proposed Changes to Dollar Amount:	Proposed Cumulative Contract Amount:		Amount Spent To Date as of 9/8/20:
\$0.00	\$4,500,000.00		\$3,020,959.96

**Describe Any Risk Associated With This Change:**

There are no risk associated with this change.

**Effect of NOT Approving This Change:** Should this change order not be approved Atkins will not be available to address question, design changes, and provide construction administration for projects which they have designed and are the engineer of record.

**Engineering Manager's Approval:**

Accepted

Rejected

Signature: Kerry Williams

Digitally signed by Kerry Williams  
Date: 2020.09.14 11:22:53 -0400

Print Name: Kerry Williams

Date: September 14, 2020

**Watershed Director's Approval:**

Accepted

Rejected

Signature: Reginald Wells

Digitally signed by Reginald Wells  
Date: 2020.09.17 17:25:48 -0400

Print Name: Reginald Wells

Date: 9/17/2020

**Chief Operating Officer's Approval:**

Accepted

Rejected

Signature: 

Print Name: Zachary H. Williams

Date: 9/30/20

Contract Name: Eng Svcs for Department of Watershed Management

Contractor: Atkins, North America, Inc.

Contract Number: 1034376

Contract Amendment Number: 2



DeKalb County  
GEORGIA

# PROPOSED CHANGE ORDER REQUEST

Department of Watershed Management

Contract Name: Eng Svcs for Department of Watershed Management Date: 9/8/2020  
 Contractor: ARCADIS U.S., Inc.  
 Contract Number: 1034377 Contract Amendment Number: 2  
 Contract Amendment Category:  Cost  Schedule  Scope  Deliverables

Original Contract \$ Amount:	Contract Start Date:	Original Contract Time:	Original Contract End Date:
\$3,000,000.00	11/30/2016	1492	12/31/2020

NTP Start Date:	Original Performance Days:	Original Performance End Date:
12/15/2016	1431	11/15/2020

Previous Change Order:	Previous Time Extensions (Days):	Previous Changes to \$ Amount:
Change Order No. 1:	0	\$1,500,000.00
Change Order No. 2:	0	\$0.00
Change Order No. 3:	0	\$0.00
Current Contract Amount:	Current Performance Time (Days):	Current Performance End Date:
\$4,500,000.00	1431	11/15/2020

**Description of Proposed Changes:** Change Order 2 is being proposed in order to add additional funding and time to the on-call A/E contract for ARCADIS. The current contract had an original budget of \$3M with a change order the budget was increased to \$4.5M for a three year period.

**Justification of Proposed Changes:** Change Order 2 is being proposed in order to provide additional funding and time to the on-call engineering consultant, Arcadis. The additional funding will allow Arcadis to continue to provide sewer modeling support as part of the ongoing consent decree and it will allow Arcadis to complete the rate study task order in addition to Arcadis providing construction administration services for on-going projects. The additional time is to keep Arcadis under contract until their ongoing designs have been constructed. The engineer of record is required for any changes to the submitted and approved design.

Proposed Additional Performance Days:	Proposed Cumulative Performance Days:	Proposed Performance End Date:	Proposed Contract End Date:
411	1842	12/31/2021	12/31/2021
Proposed Changes to Dollar Amount:	Proposed Cumulative Contract Amount:	Amount Spent To Date as of 9/8/20:	
\$750,000.00	\$5,250,000.00	\$3,538,290.09	

**Describe Any Risk Associated With This Change:**

There are no risk associated with this change.

**Effect of NOT Approving This Change:** Failure to approve this change order will result in the funds being depleted. Should the funds be depleted Arcadis will no longer be able to assist with consent decree modeling support nor will they have the necessary funding to complete the rate study. In addition to these items Arcadis will not have the necessary funding to provide construction administration services for designs they have completed and are under construction.

**Engineering Manager's Approval:**

- Accepted  
 Rejected

Signature: Kerry Williams Digitally signed by Kerry Williams  
Date: 2020.09.14 11:26:57 -04'00'  
Print Name: Kerry Williams  
Date: September 14, 2020

**Watershed Director's Approval:**

- Accepted  
 Rejected

Signature: Reginald Wells Digitally signed by Reginald Wells  
Date: 2020.09.17 17:21:04 -04'00'  
Print Name: Reginald Wells  
Date: 9/17/2020

**Chief Operating Officer's Approval:**

- Accepted  
 Rejected

Signature:   
Print Name: Zachary L. Williams  
Date: 9/30/20

Contract Name: Eng Svcs for Department of Watershed Management

Contractor: ARCADIS U.S., Inc.

Contract Number: 1034377

Contract Amendment Number: 2



# PROPOSED CHANGE ORDER REQUEST

*Department of Watershed Management*

Contract Name: Eng Svcs for Department of Watershed Management Date: 9/8/2020

Contractor: Brown and Caldwell

Contract Number: 1034379 Contract Amendment Number: 2

Contract Amendment Category:  Cost  Schedule  Scope  Deliverables

Original Contract \$ Amount:	Contract Start Date:	Original Contract Time:	Original Contract End Date:
\$3,000,000.00	2/10/2017	1420	12/31/2020

NTP Start Date:	Original Performance Days:	Original Performance End Date:
2/17/2017	1379	11/27/2020

Previous Change Order:	Previous Time Extensions (Days):	Previous Changes to \$ Amount:
Change Order No. 1:	0	\$1,500,000.00
Change Order No. 2:	0	\$0.00
Change Order No. 3:	0	\$0.00
Current Contract Amount:	Current Performance Time (Days):	Current Performance End Date:
\$4,500,000.00	1379	11/27/2020

**Description of Proposed Changes:** Change Order 2 is being proposed in order to add additional time to Brown and Caldwell's On-Call A/E Engineering contract. The current contract and performance time will end on December 31, 2020. On-going projects which have been designed by Brown and Caldwell will require construction administration services from the design engineer and engineer of record. Since some of these projects will be under construction in 2021 we will need to retain the services of the design engineer to address any changes or questions about the design(s).

**Justification of Proposed Changes:** Change Order 2 is being requested to add additional time to Brown and Caldwell's contract. Since Brown and Caldwell is the design consultant for several projects, their services will be required once these projects are under construction to answer questions, address requested changes to the design, and to provide construction administration services as the design engineer and engineer of record.

Proposed Additional Performance Days:	Proposed Cumulative Performance Days:	Proposed Performance End Date:	Proposed Contract End Date:
399	1778	12/31/2021	12/31/2021
Proposed Changes to Dollar Amount:	Proposed Cumulative Contract Amount:	Amount Spent To Date as of (9/8/2020):	
\$0.00	\$4,500,000.00	\$2,756,042.63	

**Describe Any Risk Associated With This Change:** There are no risk associated with this change.

**Effect of NOT Approving This Change:** Should this change order not be approved Brown and Caldwell will not be available to address question, design changes, and provide construction administration for projects which they have designed and are the engineer of record.

**Engineering Manager's Approval:**

- Accepted  
 Rejected

Signature: Kerry Williams Digitally signed by Kerry Williams  
Date: 2020.09.14 11:29:24 -0400  
Print Name: Kerry Williams  
Date: September 14, 2020

**Watershed Director's Approval:**

- Accepted  
 Rejected

Signature: Reginald Wells Digitally signed by Reginald Wells  
Date: 2020.09.17 17:17:35 -0400  
Print Name: Reginald Wells  
Date: 9/17/2020

**Chief Operating Officer's Approval:**

- Accepted  
 Rejected

Signature:   
Print Name: Zachary L. Williams  
Date: 9/30/20

Contract Name: Eng Svcs for Department of Watershed Management  
Contractor: Brown and Caldwell  
Contract Number: 1034379  
Contract Amendment Number: 2



# PROPOSED CHANGE ORDER REQUEST

*Department of Watershed Management*

Contract Name: Eng Svcs for Department of Watershed Management Date: 9/8/2020

Contractor: Black & Veatch

Contract Number: 1034381 Contract Amendment Number: 2

Contract Amendment Category:  Cost  Schedule  Scope  Deliverables

Original Contract \$ Amount:	Contract Start Date:	Original Contract Time:	Original Contract End Date:
\$3,000,000.00	6/1/2017	1309	12/31/2020

NTP Start Date:	Original Performance Days:	Original Performance End Date:
6/14/2017	1294	12/29/2020

Previous Change Order:	Previous Time Extensions (Days):	Previous Changes to \$ Amount:
Change Order No. 1:	0	\$1,500,000.00
Change Order No. 2:	0	\$0.00
Change Order No. 3:	0	\$0.00
Current Contract Amount:	Current Performance Time (Days):	Current Performance End Date:
\$4,500,000.00	1294	12/29/2020

**Description of Proposed Changes:** Change Order 2 is being proposed in order to add additional time to Black & Veatch's On-Call A/E Engineering contract. The current contract and performance time will end on December 31, 2020. On-going projects which have been designed by Black & Veatch will require construction administration services from the design engineer and engineer of record. Since some of these projects will be under construction in 2021 we will need to retain the services of the design engineer to address any changes or questions about the design(s).

**Justification of Proposed Changes:** Change Order 2 is being requested to add additional time to Black & Veatch's contract. Since Black & Veatch is the design consultant for several projects, their services will be required once these projects are under construction to answer questions, address requested changes to the design, and to provide construction administration services as the design engineer and engineer of record.

Proposed Additional Performance Days:	Proposed Cumulative Performance Days:	Proposed Performance End Date:	Proposed Contract End Date:
367	1661	12/31/2021	12/31/2021
Proposed Changes to Dollar Amount:	Proposed Cumulative Contract Amount:		Amount Spent To Date as of 9/8/20:
\$0.00	\$4,500,000.00		\$2,880,520.90

**Describe Any Risk Associated With This Change:**

There are no risk associated with this change.

**Effect of NOT Approving This Change:** Should this change order not be approved Black & Veatch will not be available to address question, design changes, and provide construction administration for projects which they have designed and are the engineer of record.

**Engineering Manager's Approval:**

- Accepted
- Rejected

Signature: Kerry Williams, P.E., PMP  
 Print Name: Kerry Williams  
 Date: September 14, 2020

Digitally signed by Kerry Williams, P.E., PMP  
 DN: cn=Kerry Williams, P.E., PMP, o=DeKalb Watershed, ou=CDM, email=kerry.williams@dekalbwatershed.com, c=US  
 Date: 2020.09.14 11:28:19 -0400

**Watershed Director's Approval:**

- Accepted
- Rejected

Signature: Reginald Wells  
 Print Name: Reginald Wells  
 Date: 9/17/2020

Digitally signed by Reginald Wells  
 Date: 2020.09.17 17:28:19 -0400

**Chief Operating Officer's Approval:**

- Accepted
- Rejected

Signature:   
 Print Name: Zachary L. Williams  
 Date: 9/30/20

Contract Name: Eng Svcs for Department of Watershed Management

Contractor: Black & Veatch

Contract Number: 1034381

Contract Amendment Number: 2