

**DeKalb County**  
**Department of Purchasing and Contracting**  
**Change Order Request Form**

**User Department:** Department of Innovation and Technology (IT)      **From:** Angela Green

**CPA No.:** 1070267

**Title:**  
Purchase of Apple computer hardware, tablets, peripherals and accessories, printers, Network gear and IT approved software

**Effective Date:** 3/1/2018

**Expiration Date:** 2/28/2023

**Contract APPROVED Amount:** \$7,675,000.00

Contractor(s)	Contract No.	Amount Spent
CDW-G	1070267	\$7,410,901.24

**Total Amount Spent to Date:** \$7,410,901.24

**User Department Recommendation:**

Requesting to add \$1.7M to the current contract approved amount and extend contract date to 5/31/2024. Enterprise Switch and Router replacements ~\$500k, Telephone Switch replacements ~\$100k, APC UPS and Battery replacements ~\$100k, Miscellaneous Computer Parts - ~\$500k. Miscellaneous Software, to include annual Adobe renewal, ~\$300k. This contract is also used county-wide which we need to account for as well ~\$200k.



**Department Director Signature**

Date & Time: 01 Sep, 2022 12:31:34 EDT

**Date**

**Funding:** General  Enterprise       3 Digit Fund Code \_\_100\_\_

CIP Line Item No. (if applicable): \_\_\_\_\_

**For Use by Purchasing and Contracting:**

Approve       Deny

**Additional Comments:**

Phyllis A.  
Head

Digitally signed by Phyllis A. Head  
Date: 2022.09.13 11:43:01 -04'00'

09/13/2022

**Purchasing and Contracting Signature**

**Date**



April 30, 2021

David Hutchins  
Vice President, Strategic Programs  
CDW Government LLC  
230 N Milwaukee Ave  
Vernon Hills, IL 60661  
David.hutchins@cdwg.com

Re: Award of Contract #R210401

Dear Mr. Hutchins:

Per official action taken by the Board of Directors of Region 4 Education Service Center on April 27, 2021, we are pleased to announce that after successful negotiated terms and conditions, CDW Government LLC has been awarded an annual contract for the following, based on the sealed proposal (RFP#21-04) submitted on January 19, 2021:

**Commodity/Service**

**Supplier**

Technology Solutions, Products and Services    CDW Government LLC

This contract is effective June 1, 2021 and will expire on May 31, 2024. As indicated above, your contract # is R210401. This contract may be renewed annually for an additional two (2) years if mutually agreed upon by Region 4 ESC/OMNIA Partners, Public Sector and CDW Government LLC.

Your participation in the proposal process is appreciated and we look forward to a successful partnership. Please feel free to provide copies of this letter to your sales representative(s) to assist in their daily course of business.

If you have any questions, please contact Deborah Bushnell, the Contract Manager assigned to your contract, at (713) 554-7348 or [deborah.bushnell@omniapartners.com](mailto:deborah.bushnell@omniapartners.com).

Sincerely,

DocuSigned by:  
  
30EE15BFEF1C4C6...  
Robert Zingelmann  
Chief Financial Officer, Finance and Operations Services