



DeKalb County
Department of Purchasing and Contracting
Change Order Request Form

User Department: PW: Transportation	From: Purchasing and Contracting
ITB No.: 24-101640	Title: Pedestrian Crossing on Pleasantdale Road (270 Days)
Effective Date: October 11, 2024	Expiration Date: June 30, 2025
Contract APPROVED Amount: \$469,525.00	Number of Change Orders to Date: 0

Contractor(s)	Contract No.	Agrees to Extend
Reedwick, LLC	1384954	Yes

User Department Recommendation: Renew ☐ Bid ☐ Increase ☐ Decrease ☐

Funding for Renewal Term: _____
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General ☐ Enterprise ☐ 3 Digit Fund Code _____ SPLOST ☐ Category _____
CIP Line Item No. (if applicable): _____

Justification:

A time extension until December 31, 2025 is requested due to delays in receiving equipment ordered for the project. In particular, the mast arms for the pedestrian hybrid beacons have required a long lead time. No increase in contract amount is requested.

Vendor 1: _____ \$ _____

Vendor 2: _____ \$ _____

Vendor 3: _____ \$ _____

Vendor 4: _____ \$ _____

SPLOST Program Management Coordinator: Ernest Allaughter

SPLOST Approved Funding Amount: \$ NO ADDITIONAL FUNDING

SPLOST Category / Description: PREVIOUSLY IDENTIFIED ON ORIGINAL AWARD
AGENDA: 2024 - 0687

David Pelton Digitally signed by David Pelton
Date: 2025.05.08 12:38:17 -04'00'

5/8/2025

Department Director Signature

Date

For Use by Purchasing and Contracting:

Approve ☒

Deny ☐

Additional Comments:

Willie Moon Digitally signed by Willie Moon
Date: 2025.05.19 05:27:19 -04'00'

5/19/25

Purchasing and Contracting Signature

Date