



**CONTRACT AMENDMENT
EXTENSION 2**

This amendment by and between the Contractor and State Entity defined below shall be effective as of the date this Amendment is fully executed.

STATE OF GEORGIA CONTRACT	
State Entity's Name:	Department of Administrative Services
Contractor's Full Legal Name:	HR TruCheck, Inc. formerly known as Database Systems International
Contract No.:	SWC90801
Solicitation Title/Event Name:	Statewide Contract for Background Investigative Reports
Contract Award Date:	March 12, 2009
Current Contract Term:	May 1, 2017 – April 31, 2018
Extension No.:	13

BACKGROUND AND PURPOSE. The Contract is in effect through the Current Term provided above. The parties hereto now desire to amend the contract to extend for an additional term of twelve months.

For good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties do hereby agree as follows:

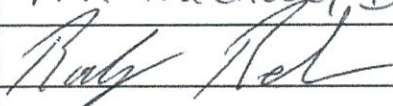
1. **CONTRACT EXTENSION.** The parties hereby agree that the contract will be extended for an additional period of time as follows:

NEW CONTRACT TERM	
Beginning Date of New Contract Term:	April 1, 2018
End Date of New Contract Term:	March 31, 2019


2. The parties agree the contract will expire at midnight on the date defined as the "End Date of the New Contract Term" unless the parties agree to extend the contract for an additional period of time.
3. **SUCCESSORS AND ASSIGNS.** This Amendment shall be binding upon and inure to the benefit of the successors and permitted assigns of the parties hereto.
4. **ENTIRE AGREEMENT.** Except as expressly modified by this Amendment, the contract shall be and remain in full force and effect in accordance with its terms and shall constitute the legal, valid, binding and enforceable obligations to the parties. This Amendment and the contract (including any written amendments thereto), collectively, are the complete agreement of the parties and supersede any prior agreements or representations, whether oral or written, with respect thereto. Should the State of Georgia (DOAS) enter into a new contract for Background Investigative Reports, during the term of this Extension, the new contract shall supersede this Extension.

IN WITNESS WHEREOF, the parties have caused this Amendment to be duly executed by their authorized representatives.

CONTRACTOR

Contractor's Full Legal Name: (PLEASE TYPE OR PRINT)	HR TruCheck, Inc.
Authorized Signature:	
Printed Name and Title of Person Signing:	Rodger Rehorn, President
Date:	4-3-18
Company Address:	3525 Hwy 138, SW Stockbridge, GA 30281

STATE ENTITY

Authorized Signature:	
Printed Name and Title of Person Signing:	Lisa Eason Deputy Commissioner State Purchasing Division
Date:	4-20-18
Company Address:	200 Piedmont Avenue, S.E., Suite 1302, West Tower Atlanta, Georgia 30334-9010



Item Schedule

STATE OF GEORGIA PRICING FOR BACKGROUND INVESTIGATIVE REPORTS

<u>SERVICE PROVIDED</u>	<u>COST</u>	<u>TYPE</u>
EMPLOYMENT VERIFICATION	\$6.00	PER APPLICANT/PER EMPLOYER
EDUCATION VERIFICATION	\$6.00	PER APPLICANT/PER INSTITUTION
FEDERAL DISTRICT CRIMINAL RECORD SEARCH	\$5.00	PER APPLICANT/PER SEARCH/PER NAME
NATIONAL CRIMINAL RECORD SEARCH	\$4.00	PER APPLICANT/PER SEARCH/PER NAME
STATE CRIMINAL RECORD SEARCH	\$5.00	PER APPLICANT/PER SEARCH/PER NAME
COUNTY CRIMINAL RECORD SEARCH	\$5.00	PER APPLICANT/PER SEARCH/PER NAME
MOTOR VEHICLE RECORD (MVR) SEARCH	\$1.00	PER DL#/PER STATE
CITIZENSHIP RIGHT TO WORK (I-9)	\$5.00	PER APPLICANT/PER SEARCH
SEXUAL PREDATOR SEARCH (NATIONWIDE)	\$2.50	PER APPLICANT/PER SEARCH
CREDIT REPORT	\$2.50	PER APPLICANT/PER BUREAU
PROFESSIONAL LICENSURE/CERTIFICATION	\$5.00	PER APPLICANT/PER LICENSE or CERTIFICATION
SOCIAL SECURITY TRACE/VERIFICATION	\$1.00	PER APPLICANT/PER SEARCH
ADDRESS HISTORY	\$3.50	PER APPLICANT/PER SEARCH
PERSONAL/PROFESSIONAL REFERENCES	\$7.50	PER APPLICANT/PER REFERENCE

All prices exclude out of pocket expenses such as registry fees, school transcripts, court fees, state fees, 900# fees to verify employment or education and any applicable taxes. DSI relies on 3rd party resources and the information is based on agency request.



Database Systems International purchased a mobile finger printing unit to accommodate customers who may have numerous employees/applicants needing finger printing. This service is provided anywhere in the state.

The cost for in-house and/or mobile finger printing is set by the Legislators. DSI is allowed to charge various fees to travel to a customer's location, set-up and perform this service. DSI fees vary depending on the travel and the number of finger printings. These fees are paid directly to DSI. DSI Fees are as follows:

- \$50 Per-Hour with a 3 Hour minimum.
- \$00.55 per-mile



Georgia Price List

Search Name	Search Description	DSI Fee	3rd Party Fee
Employment Verification (Per Applicant/Per Employer)	DSI will verify current or previous employment including job titles and dates of employment. An employment confirmation verifies information on resume and/or application, and is an indicator of trustworthiness of the applicant. 24-48 hour turnaround. Turn around time may vary depending on response time from previous employer. If an outsourcing company is used it is an instant turnaround.	\$6.00	13.30
Motor Vehicle Record (MVR) Search (Per DL#/Per State)	Driving records show individuals who are habitually irresponsible in their driving habits. Driving records contain violations such as driving under the influence, driving on a suspended or revoked license, and reckless driving. Most states have instant access to driving records. Instant search is less than a 24 hour turnaround time.	\$1.00	SEE BELOW
		AL	\$7.80
		AK	\$10.80
		AZ	\$5.05
		AR	\$9.30
		CA	\$2.80



Georgia Price List

Search Name	Search Description	DSI Fee	3rd Party Fee
		CO	\$3.00
		CT	\$15.80
		DE	\$15.80
		DC	\$13.80
		FL	\$3.95
		GA	\$8.80
		HI	\$10.80
		ID	\$6.80
		IN	\$8.30
		IA	\$9.30
		KS	\$7.30
		KY	\$5.80
		LA	\$6.80
		ME	\$7.80
		MD	\$9.80
		MA	\$6.80
		MI	\$7.80
		MN	\$5.80
		MS	\$11.80
		MO	\$6.60
		MT	\$8.05
		NE	\$3.80
		NV	\$7.80
		NH	\$8.80
		NJ	\$10.80
		NM	\$3.30
		NY	\$7.80
		NC	\$8.80
		ND	\$3.80
		OH	\$5.80
		OK	\$13.30
		OR	\$3.80
		PA	\$5.80
		RI	\$20.30
		SC	\$8.05
		SD	\$5.80
		TN	\$7.80



Georgia Price List

Search Name	Search Description	DSI Fee	3rd Party Fee
		TX	\$7.30
		UT	\$9.30
		VT	\$14.80
		VA	\$7.30
		WA	\$10.80
		WV	\$8.80
		WI	\$5.80
		WY	\$3.80
County Criminal Record Search (Per Applicant/Per Search/Per Name)	The County Search is the most accurate search. It will include arrests, convictions and dispositions.	\$5.00	\$7.00
State Criminal Record Search (Per Applicant/Per Search/Per Name)	Includes Counties in the following States: AL,AK,AZ,CO,GA,HI,IA,KY,MD,MI,MN,MO,NM,NY,OK,PA,RI,TN,TX,WA,WI. This is the most comprehensive search. For all other States a Per County Search is recommended.	\$5.00	SEE BELOW
		AL	\$10.00
		CO	\$7.00
		GA	\$3.00
		KY	\$15.00
		NY	\$55.00
		PA	\$5.00
		TN	\$29.00
		TX	\$5.00
Citizenship Right To Work (I-9) (Per Applicant/Per Search)	DSI is registered as a designated agent for the Department of Homeland Security "Basic Pilot Program". After a hiring decision is made, this program allows approved employers to submit I9 information to determine the work eligibility of all new employees. DSI will store all information in our secured database system.	\$5.00	\$0.00
Sexual Predator Search (Nationwide) (Per Applicant/Per Search)	This is a search of statewide databases of registered sexual offenders. Instant search is less than a 24 hour turnaround time.	\$2.50	\$0.00



Georgia Price List

Search Name	Search Description	DSI Fee	3rd Party Fee
Credit Report (Per Applicant/Per Bureau)	Credit reports are provided by TransUnion. The report lists all past dues accounts, collections, bankruptcies, Public records, History of Negative trades and occurrences, number of trades, revolving accounts and mortgages. Credit histories show levels of responsibility and character that may require placement of such individuals in sensitive positions. Credit histories may also provide information regarding employment, true identity and residency. Instant search is less than a 24 hour turnaround time.	\$2.50	\$0.00
Professional License/Certification (Per Applicant/Per License or Certification)	DSI will verify professional licenses. This will ensure that the applicant has earned the certifications that they claim. This may include medical, technical and computer industries. 24-48 hours turnaround time.	\$5.00	\$0.00
Social Security Trace/Verification (Per Applicant/Per Search)	DSI can provide a Social Security Trace to verify the identity and addresses of an applicant. This information is obtained based on credit transactions. The Social Security trace can provide the year the SSN was issued, any alias names, and previous addresses. Instant search is less than a 24 hour turnaround time.	\$1.00	\$0.00
Address History (Per Applicant/Per Search)	DSI will verify previous addresses as well as addresses that were not reported by the Applicant.	\$3.50	\$0.00
Personal/Professional References (Per Applicant/Per Reference)	Personal references can measure the reliability, responsibility and the integrity of a person. DSI will report information in an unbiased manner. Turn around time may vary depending on response time from references.	\$7.50	\$0.00
National Criminal Record Search (Per Applicant/Per Search/Per Name)	This search is not as comprehensive as the per State search. It provides a very broad scope of Criminal records and does not necessarily pick up all County records. This search covers all but LA, DE and MA so for these States a County Search is recommended.	\$4.00	\$0.00



Georgia Price List

Search Name	Search Description	DSI Fee	3rd Party Fee
Education Verification (Per Applicant/Per Institution)	DSI will verify the highest level of Education including dates of graduation and level of diploma. Turn around time may vary depending on response time from the institution. If an outsourcing company is used it is an instant turnaround.	\$6.00	\$5.00
Federal District Criminal Record Search (Per Applicant/Per Search/Per Name)	Federal criminal records search directly accesses the Federal crime repository to identify criminal convictions at the Federal level. Federal criminal charges are usually for more serious offenses and can include but is not limited to, securities and tax law violations, immigration and weapons violations, interstate drug crimes, terrorism, civil rights violations, crimes on federal property and violations of federal laws.	\$5.00	\$0.00
Electronic Fingerprinting	Fingerprinting Services	State Pricing	\$12.90 - \$32.15



Ordering Instructions

New Users: What to do First

You must have an account to login to my.HRTruCheck.com.

If you do not have a login yet here are the steps below to get you started.

1. **Download & Print** the following two forms: [Point of Contact Form](#) & [End User Authorization Form](#)
2. Complete both forms and have the **APO/CUPO** sign them
3. **Fax the Signed** Point of Contact and End User forms to DSI at 770-760-1878 or email to sales@dsiinc.net
4. Once the two documents are received and verified by DSI, we will create your secure login
5. You will receive an email with your login information so that you can access my.HRTruCheck.com
6. [Click Here](#) to download a slide show on how to login and get started using my.HRTruCheck.com