


**DeKalb County  
Department of Purchasing and Contracting  
Contract Renewal Request Form**

<b>User Department: F&amp;R</b>	<b>From: Tammy Shew-Procurement Agent</b>
<b>CPA No.: ITB#21-101429</b>	<b>Title: Repair of Equipment: All Autos, On the Road, Off the Road, Vehicles, Motorcycles, Trucks, Trailers &amp; Motorized Equipment (Annual with 2 Options to Renew) 2nd Renewal</b>
<b>Effective Date: 2/7/22</b>	<b>Expiration Date: 2/29/24</b>
<b>Contract APPROVED Amount: \$15,800,000.00</b>	<b>Number of Renewals to Date: 1</b>

Contractor(s)	Contract No.	Agrees to Extend	
10-8	1280955	Yes	
Williams Fire App.	1281068	Yes	

<b>User Department Recommendation:</b>	Renew <input checked="" type="checkbox"/>	Bid <input type="checkbox"/>
Funding for Renewal Term: <u>\$300K</u>		
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)		
Funding: General <input type="checkbox"/> Enterprise <input type="checkbox"/> 3 Digit Fund Code <u>270</u> Fire Fund _____		
CIP Line Item No. (if applicable): _____		
<b>Justification:</b>		
To renew contract. We anticipate an increase in usage in FY24 due to changing of items provided on equipment received.		
1280955 - \$50K		
1281068 - \$250K		
 _____	<u>11.7.23</u> _____	
<b>Department Director Signature</b>	<b>Date</b>	

<b>For Use by Purchasing and Contracting:</b>	Approve <input checked="" type="checkbox"/>	Deny <input type="checkbox"/>
<b>Additional Comments:</b>		
<i>Phyllis Head</i>		
<u>01/10/2023</u>		
_____	_____	
<b>Purchasing and Contracting Signature</b>	<b>Date</b>	