

**DeKalb County**  
**Department of Purchasing and Contracting**  
**Change Order Request Form**

<b>User Department: Facilities Management</b>	<b>From: Purchasing &amp; Contracting</b>
<b>ITB No.: 23-101600</b>	<b>Title: Energy Efficient LED Lighting Conversion For the Manuel J. Maloof Building</b>
<b>Effective Date: 12/12/2023</b>	<b>Expiration Date: 12/31/2024</b>
<b>Contract APPROVED Amount: \$149,699.50</b>	<b>Number of Renewals to Date: 0</b>

Contractor(s)	Contract No.	Agrees to Extend
<b>TDIR Inc.</b>	<b>1361260</b>	<b>Yes</b>

**User Department Recommendation:** Renew  Bid  Increase Funds

Funding for Renewal Term: \$11,135.00  
 (Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General  Enterprise  3 Digit Fund Code 350 SPLOST  Category \_\_\_\_\_  
 CIP Line-Item No. (if applicable): **Project: 106569. Award: 602878 – Maloof Building Energy Efficient Project**  
**POETA - 81110.541301.350.106569.01.602878**

**Justification:** Facilities Management is requesting an additional \$11,135.00 to cover additional services provided by TDIR, Inc. for the Maloof Building Energy Efficient Project.

- \$500.00 – Added Flex to (3) fixtures
- \$10,635.00 – Retrofitting Emergency Fixtures for stairwells

Vendor 1: TDIR INC. \$ 11,135.00

  
 Department Director Signature

2/15/2024  
 Date

**For Use by Purchasing and Contracting:** Approve  Deny

**Additional Comments:**

\_\_\_\_\_  
 Purchasing and Contracting Signature

\_\_\_\_\_  
 Date