



404.371.2050 (o)  
404.371.4992 (f)  
DeKalbCountyGa.gov

Department of Finance  
Risk Management and  
Employee Services  
Division  
Manuel J. Maloof Center  
1300 Commerce Drive  
Decatur, GA 30030

MEMO

August 31, 2021

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Gregory Adams Sr.

TO: Delois Robinson, Procurement Manager, Team C  
FROM: Larry Jacobs, Assistant Finance Director  
RE: Amendment - ADP Contract # 11-902259

Delois:

This is a request to amend the existing ADP contract. The County is moving from PeopleSoft as the Human Resource Information System (HRIS) to Oracle HCM Cloud. ADP charges specific fees for each integration of existing services to DeKalb's new HRIS system. Please see ADP's integration fees below.

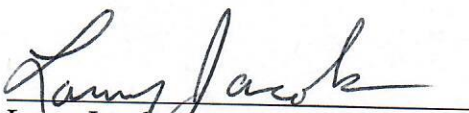
**Cost impact – Implementation Fees:**

New ERP System - Taxes	\$2,000.00
New ERP System - Single Sign-On	\$5,000.00
Wage Payments - Electronic Package	\$2,000.00
New ERP System - Unemployment Claims	\$2,000.00
New ERP System - Wage Garnishments	\$2,000.00
New ERP System - Health Compliance	\$4,000.00
Total Implementation Fees	\$17,000.00

New Wage Payment Fee (ongoing) - \$25,116.00

Total First Year Cost - \$42,116.00

All services outlined above are critical for payroll administration and for compliance with the Affordable Care Act. Please route attached agreement to Legal signature.

  
Larry Jacobs  
Asst. Finance Director

CC: Dianne McNabb, CFO