

**DeKalb County
Department of Purchasing and Contracting
Contract Renewal Request Form**

User Department: Fleet	From: Tammy Shew-Procurement Agent
CPA No.: 1284156	Title: Lubricants (ITB#21-101442) (1 st of 2 Options to Renew)
Effective Date: 3/8/22	Expiration Date: 3/31/23
Contract APPROVED Amount: \$310,000.00	Number of Renewals to Date: 0

Contractor(s)	Contract No.	Agrees to Extend
Lubrication Eng. Inc., CPA 1284156		Yes

User Department Recommendation:	Renew <input checked="" type="checkbox"/>	Bid <input type="checkbox"/>
Funding for Renewal Term: \$ <u>\$350,000.00</u>		
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)		
Funding: General <input type="checkbox"/> Enterprise <input checked="" type="checkbox"/>	3 Digit Fund Code <u>511</u>	
CIP Line Item No. (if applicable): _____		
Justification:		
<small>This contract will be utilized for the purchase lubricant products for preventative maintenance . DWM request this amount to be used for all treatment plants . The price of oil have increased significantly due to inflation .DWM will need more products during this contract period considering the commissioning of the new Snapfinger Plant.</small>		
David Hayes <small>Digitally signed by David Hayes Date: 2023.01.13 09:21:01 -05'00'</small>	<u>1/13/2023</u>	
Department Director Signature	Date	

For Use by Purchasing and Contracting:	Approve <input checked="" type="checkbox"/>	Deny <input type="checkbox"/>
Additional Comments:		
Phyllis A. Head <small>Digitally signed by Phyllis A. Head Date: 2023.01.13 11:31:41 -05'00'</small>	<u>01/13/2023</u>	
Purchasing and Contracting Signature	Date	

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