

**Resolution Requesting Accountability and Compliance with Essential
Functions Identified within the Classification Specification for the Chief of
Staff, Board of Commissioners**

Whereas, the role of the Chief of Staff for the DeKalb Board of Commissioners is vital for effective leadership and operational efficiency, reporting directly to the Board of Commissioners; and,

Whereas, the DeKalb Board of Commissioners has review and oversight of the contract for the Chief of Staff role; and,

Whereas, the Chief of Staff job description outlines clear responsibilities and expectations for the Chief of Staff's role, including progress and activity reports as well as communications and public relations support to the BOC as essential functions of the job; and,

Whereas, a request has been made of the Chief of Staff to provide monthly progress and activity reports; and,

Whereas, accountability and compliance are essential for maintaining organizational integrity and achieving strategic goals.

Now therefore, We, the DeKalb County Board of Commissioners hereby requests immediate action for accountability and compliance with essential functions outlined in the Chief of Staff job description; and further resolve, to direct the appropriate committee to conduct a thorough review of the Chief of Staff's performance and compliance with the job description prior to the contract extension expiration date of April 19, 2024; and further resolve, that any necessary measures, including but not limited to corrective action, job description changes, or reevaluation of the Chief of Staff's role within the organization, be taken based on the findings of this review.

Resolved this _____ day of _____ 2024.

ADOPTED by the DeKalb County Board of Commissioners, this ____ day of _____ 2024

Mereda Davis Johnson
Presiding Officer
Board of Commissioners
DeKalb County, Georgia

APPROVED by the Chief Executive Officer, this _____ day of _____, 2024

Michael Thurmond
Chief Executive Officer
DeKalb County, Georgia

ATTEST:

APPROVED AS TO FORM:

BARBARA SANDERS
County Clerk
Board of Commissioners and
Chief Executive Officer

Viviane Ernstes
County Attorney
DeKalb County, Georgia