

**INTERDEPARTMENTAL  
MEMORANDUM**

TO: The Department of Watershed Management

FROM: Judi Moore, Purchasing Contracting - Team A

SUBJECT: ITB No. 19101148-Granite Rubble Stone (Annual Contract with 2 Options to Renew)

DATE: November 6, 2019

---

It is requested that you do the following:

1. Please review the attached bids associated with the above referenced solicitation and provide your award recommendation. You are looking for the lowest, responsive and responsible bidder. Your review should ensure that you are confident that your recommended supplier(s) can in fact provide the goods and services required.
2. Please provide the following information in the space provided on page two:
  - a. Specific justification why in your professional opinion the recommended vendor should be awarded the contract.
  - b. Advise of any problems in connection with the selected vendor(s), if any exist.
  - c. If you find bidders who offer lower prices than your recommended supplier(s), then you must provide specific justification why they are either non-responsive\* (did not follow the instructions found in the solicitation) or non-responsible\*\* (not able to perform/deliver as minimally required according to the scope of work found in the solicitation).

*\*Note – The Department of Purchasing and Contracting is ultimately responsible in determining if a bidder is non-responsive, but input/feedback from the user department is always important to us.*

*\*\*Note – The user department and the Department of Purchasing and Contracting must mutually agree before determining if a bidder is non-responsible.*

3. Return required documents within ten (10) business days.

If you have any questions, please call me at 404-371-63338.

ITB No. 19-101027-Common Brick (Annual Contract with 2 Options to Renew)

**User Department's Recommendation**

User Department Name Watershed Management

**Recommended Bidder(s) meets our approval.**

Bidder 1: Bedrock Granite/\$245,000.00 Bidder 2: \_\_\_\_\_  
 Name/Amount Name/Amount

Bidder 3: \_\_\_\_\_ Bidder 4: \_\_\_\_\_  
 Name/Amount Name/Amount

Project Amount This Term: \$245,000.00

**Funding:**

General  Enterprise  3 Digit Fund Code 511

CIP Line Item No. (if applicable): \_\_\_\_\_

**Justification:**

The Department of Watershed Management (DWM) recommends Bedrock Granite as the recommended bidder based on the total from the bid tabulation form. The bidder is the lowest bidder according to the prices quoted. The contract is a requirement to provide granite rubble stone for lining and maintaining creek beds and to prevent erosion issues throughout the County.

Marketa H. Killingbeck  
Digitally signed by Marketa H. Killingbeck  
 DN: cn=Marketa H. Killingbeck, o=DeKalb County Government,  
 ou=Watershed Management,  
 email=mkillingbeck@dekalbcountyga.gov, c=US  
 Date: 2019.11.18 11:55:39 -0500  
 Marketa H. Killingbeck, Project Coordinator  
 11/18/2019  
 \_\_\_\_\_  
 Date

Reginald Wells  
Digitally signed by Reginald Wells  
 Date: 2019.11.25 17:09:36 -0500  
 Reginald Wells, DWM Director  
 11/25/2019  
 \_\_\_\_\_  
 Date

**INTERDEPARTMENTAL  
MEMORANDUM**

TO: The Department of Roads and Drainage  
FROM: Judi Moore, Purchasing Contracting - Team A  
SUBJECT: ITB No. 19101148-Granite Rubble Stone (Annual Contract with 2 Options to Renew)  
DATE: November 6, 2019

---

It is requested that you do the following:

1. Please review the attached bids associated with the above referenced solicitation and provide your award recommendation. You are looking for the lowest, responsive and responsible bidder. Your review should ensure that you are confident that your recommended supplier(s) can in fact provide the goods and services required.
2. Please provide the following information in the space provided on page two:
  - a. Specific justification why in your professional opinion the recommended vendor should be awarded the contract.
  - b. Advise of any problems in connection with the selected vendor(s), if any exist.
  - c. If you find bidders who offer lower prices than your recommended supplier(s), then you must provide specific justification why they are either non-responsive\* (did not follow the instructions found in the solicitation) or non-responsible\*\* (not able to perform/deliver as minimally required according to the scope of work found in the solicitation).

*\*Note – The Department of Purchasing and Contracting is ultimately responsible in determining if a bidder is non-responsive, but input/feedback from the user department is always important to us.*

*\*\*Note – The user department and the Department of Purchasing and Contracting must mutually agree before determining if a bidder is non-responsible.*

3. Return required documents within ten (10) business days.

If you have any questions, please call me at 404-371-63338.

ITB No. 19-101027-Common Brick (Annual Contract with 2 Options to Renew)

**User Department's Recommendation**

User Department Name PW - Roads & Drainage Division

**Recommended Bidder(s) meets our approval.**

Bidder 1: Bedrock Granite/\$400,000 Bidder 2: \_\_\_\_\_  
Name/Amount Name/Amount

Bidder 3: \_\_\_\_\_ Bidder 4: \_\_\_\_\_  
Name/Amount Name/Amount

Project Amount This Term: \$400,000

**Funding:**

General  Enterprise  3 Digit Fund Code 581

CIP Line Item No. (if applicable): \_\_\_\_\_

**Justification:**

Bedrock Granite is the lowest and responsive bidder.

Roads & Drainage received satisfactory products and services from Bedrock Granite Co. and would like to recommend this company for this contract.



\_\_\_\_\_  
Name, Title

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Department Director

\_\_\_\_\_  
Date

11/14/12



ITB No. 19-1011148-Granite Rubble Stone (Annual Contract with 2 Options to Renew)

**User Department's Recommendation**

User Department Name Recreation, Parks and Cultural Affairs

Recommended Bidder(s) meets our approval.

Bidder 1: Bedrock Granite Bidder 2: \_\_\_\_\_  
Name/Amount Name/Amount

Bidder 3: \_\_\_\_\_ Bidder 4: \_\_\_\_\_  
Name/Amount Name/Amount

Project Amount This Term: \$10,000

**Funding:**

General  XEnterprise   
CIP Line Item No. (if applicable): \_\_\_\_\_ 3 Digit Fund Code 271

**Justification:**

Bedrock Granite is the lowest, responsive, responsible bidder to provide Granite Rubble Stone to RPCA.

\_\_\_\_\_  
Name, Title Date

*PS Cheryl A. G... 11/8/19*  
Department Director Date