

**DeKalb County**  
**Department of Purchasing and Contracting**  
**Contract Renewal Request Form**

<b>User Department: Recreation, Parks &amp; Cultural Affairs (RPCA)</b>	<b>From: Purchasing &amp; Contracting Department</b> Michele L. Smith, Procurement Agent
<b>ITB No.: 18-100994</b>	<b>Title: Landscape Maintenance Services - Public Grounds &amp; Parks</b> (Annual Contract with 2 Options to Renew)
<b>Effective Date: February 26, 2019</b>	<b>Expiration Date: March 31, 2021</b>
<b>Contract APPROVED Amount: \$3,446,389.78</b>	<b>Number of Renewals to Date: 1</b>

Contractor(s)	Contract No.	Agrees to Extend
ArtScape, Inc.	1149305	Yes
M. J. Lawn & Maintenance Services, Inc.	1149307	Yes
The Simmons Group, LLC	1149282	Yes

**User Department Recommendation:** Renew  Bid

Funding for Renewal Term: \$919,120.80 (Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General  Enterprise  3 Digit Fund Code \_\_\_\_\_

CIP Line Item No. (if applicable): \_\_\_\_\_

Award Amount(s): \_\_\_\_\_

<b>Vendor 1: ArtScape / \$ 272,452.80</b>	<b>Vendor 2: M.J. Lawn &amp; Mtc. / \$646,668.00</b>
<i>Site ids:</i> 88-90, 93-100, 104	<i>Site ids: 91,103,            105-112, 114-116,            119-121, 123-            127,129, 131-135,            138-143, 146, 147b,            148-149, 152,            Windsor Ct,            Barkside,            Belvedere, PATH,            Margaret Harris,            963 Scott Circle</i>

**Justification:** RPCA recommends the renewal for Artscape and MJ to continue servicing park sites for landscape maintenance. The recommend funding for 2021 of ITB 18-100944 is based on what was spent during the contract term in 2020 mowing season plus additional funds for park sites which will be included in 2021 mowing season which were not included in 2020.

2-8-2021  
 Department Director Signature Date

**For Use by Purchasing and Contracting:** Approve  Deny

**Additional Comments:**

2/8/21  
 Purchasing and Contracting Signature Date

DeKalb County  
Department of Purchasing and Contracting  
Contract Renewal Request Form

<b>User Department:</b> Facilities Management	<b>From:</b> Purchasing & Contracting Department Michele L. Smith, Procurement Agent
<b>ITB No.:</b> 18-100994	<b>Title:</b> Landscape Maintenance Services - Public Grounds & Parks (Annual Contract with 2 Options to Renew)
<b>Effective Date:</b> February 26, 2019	<b>Expiration Date:</b> March 31, 2021
<b>Contract APPROVED Amount:</b> \$3,446,389.78	<b>Number of Renewals to Date:</b> 1

Contractor(s)	Contract No.	Agrees to Extend
ArtScape, Inc.	1149305	Yes
M. J. Lawn & Maintenance Services, Inc.	1149307	Yes
The Simmons Group, LLC	1149282	Yes

**User Department Recommendation:** Renew  Bid

Funding for Renewal Term: \$595,000.00  
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General  Enterprise  3 Digit Fund Code 100  
CIP Line Item No. (if applicable): \_\_\_\_\_

**Award Amount(s):**

Vendor 1: <b>ArtScape / \$ 450,000</b> <i>Name/Amount</i>	Vendor 2: <b>M.J. Lawn &amp; Mtc. / \$ 25,000</b> <i>Name/Amount</i>
Vendor 3: <b>The Simmons Group / \$ 120,000</b> <i>Name/Amount</i>	

**Justification:**

Facilities Management recommends the above vendors for renewal of the landscape maintenance services contract.

*Clyde H. Arnold* Department Director Signature Feb 8, 2021 Date

**For Use by Purchasing and Contracting:** Approve  Deny

**Additional Comments:**

*Delois Robinson* Digitally signed by Delois Robinson  
Date: 2021.02.08 16:03:02 -0500 2/8/21 Date

Purchasing and Contracting Signature

DeKalb County  
 Department of Purchasing and Contracting  
 Contract Renewal Request Form

<b>User Department: Public Works Department          - Sanitation &amp; Beautification</b>	<b>From: Purchasing &amp; Contracting Department          Michele L. Smith, Procurement Agent</b>
<b>ITB No.: 18-100994</b>	<b>Title: Landscape Maintenance Services -          Public Grounds &amp; Parks</b> (Annual Contract with 2 Options to Renew)
<b>Effective Date: February 26, 2019</b>	<b>Expiration Date: March 31, 2021</b>
<b>Contract APPROVED Amount: \$3,575,417.05</b>	<b>Number of Renewals to Date: 1</b>

Contractor(s)	Contract No.	Agrees to Extend
ArtScape, Inc.	1149305	Yes
M. J. Lawn & Maintenance Services, Inc.	1149307	Yes
The Simmons Group, LLC	1149282	Yes

**User Department Recommendation:** Renew  Bid

Funding for Renewal Term: 2  
 (Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)


Funding: General  Enterprise  3 Digit Fund Code 541 - San. Enterpris  
 CIP Line Item No. (if applicable): \_\_\_\_\_

Award Amount(s):

Vendor 1: <b>ArtScape / \$ 90,810.00</b>	
<i>Name of Amount</i>	

**Justification:**

PW - Sanitation would like to extend the contract with Artscape, Inc. for one additional term. This contract provides mowing and maintenance service for Sanitation facilities.

 Department Director Signature

1/27/21  
Date

**For Use by Purchasing and Contracting:** Approve  Deny

**Additional Comments:**

DeLois Robinson Digitally signed by DeLois Robinson Date: 2021.02.08 13:03:25 -0500

2/8/21  
Date

**Purchasing and Contracting Signature**



DeKalb County  
 Department of Purchasing and Contracting  
 Contract Renewal Request Form

<b>User Department: Department of Watershed Management (DWM)</b>	<b>From: Purchasing &amp; Contracting Department</b> Michele L. Smith, Procurement Agent
<b>ITB No.: 18-100994</b>	<b>Title: Landscape Maintenance Services - Public Grounds &amp; Parks</b> (Annual Contract with 2 Options to Renew)
<b>Effective Date: February 26, 2019</b>	<b>Expiration Date: March 31, 2021</b>
<b>Contract APPROVED Amount: \$3,446,389.78    Number of Renewals to Date: 1</b>	

Contractor(s)	Contract No.	Agrees to Extend
ArtScape, Inc.	1149305	Yes
M. J. Lawn & Maintenance Services, Inc.	1149307	Yes
The Simmons Group, LLC	1149282	Yes

**User Department Recommendation:** Renew  Bid

Funding for Renewal Term: \$500,000.00  
 (Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General  Enterprise  3 Digit Fund Code 511  
 CIP Line Item No. (if applicable): N/A

**Award Amount(s):**

Vendor 1: <b>ArtScape / \$ 250,000.00</b>	Vendor 2: <b>M. J. Lawn &amp; Mtc. / \$ 250,000.00</b>
<i>Name/Amount</i>	<i>Name/Amount</i>

**Justification:**

The aforementioned contract is set to expire March 31, 2021 and requires a renewal for utilization by the Department Watershed Management (DWM) for the period of April 1, 2021-March 31, 2022. The contract will provide the Construction and Maintenance Operations Division with the required landscape maintenance due to water and sewer repairs and construction activities. DWM will not have designated sites like the other departments, as our sites are related to various residential or commercial sites that have had some type of disturbance due to a water or sewer issue.

**Reginald Wells** Digitally signed by Reginald Wells  
Date: 2021.02.05 10:44:30 -05'00' 2/5/21

\_\_\_\_\_  
 Department Director Signature Date

**For Use by Purchasing and Contracting:** Approve  Deny

**Additional Comments:**

\_\_\_\_\_

\_\_\_\_\_  
 Purchasing and Contracting Signature Date