



Department of Purchasing and Contracting NON-COMPETITIVE PROCUREMENT REQUEST FORM

Requesting Department: Sanitation
Department Contact Person: Tina Phan Telephone: 404-294-2708
Email: tphan@dekalbcountyga.gov

Requisition Number: TBD Suggested Supplier: RDK Truck Sales
Estimated Amount of Purchase: \$ 949,500.00
Detailed Description of the Goods or Services to be purchased: _____
To purchase 4 pre-owned Non-CDL trucks and 1 brand new 2024 non-CDL truck.

Emergency (For Emergency Requests, Please check this box and answer all questions below.)

1. Date and Time of Emergency Occurrence: _____

2. Please state the nature of the emergency posing a risk to public health, welfare, safety or resources:

3. State how the Estimated Amount was determined to be Fair and Reasonable (attach supporting documentation):

Sole Source (Please check box and answer all of the following completely.)

1. Provide an explanation why the product, service or supplier requested is the only method that can satisfy the requirements. Please explain why alternatives are unacceptable. Be specific with regard to specification, features, characteristics, requirements, capabilities and compatibility. (Attach additional documents, if necessary):

Please see justification attached.

2. Will this purchase obligate us to a particular vendor for future purchases? (Either in terms of maintenance that only this vendor will be able to perform and/or if we purchase this item, will we need more "like" items in the future to match this one?) Explain in detail.

No

3. Explain the impact to the County or Public if this request is not approved.

The purchased non-CDL trucks will be assigned for weekly residential recycling collections routes.

I hereby request that this non-competitive procurement request be approved for the purchase of the above stated work, material, equipment, commodity, or service.

Department Director (Typed/Printed Name) Tracy A. Hutchinson

Signature: [Signature] Date: 7/13/23

Do Not Write Below – for the Department of Purchasing and Contracting Use Only

Procurement Agent (Typed/Printed Name) _____ Signature: _____ Date: _____

Procurement Manager (Typed/Printed Name) _____ Signature: _____ Date: _____

Approved Not Approved

Signature: _____, Director, Department of Purchasing and Contracting Date: _____



NCPR: JUSTIFICATION

The Sanitation Division 2023 Budget approved \$1M for Non-CDL garbage trucks.

The Sanitation Division has been leasing the 4 non-CDL trucks since June 14, 2022. RDK Trucks Sales submitted a purchase quote for the 4 leased trucks at the end of its lease term. Additionally, Sanitation would like to purchase 1 brand new 2024 non-CDL truck available from RDK. It is beneficial for the county to purchase these trucks, including:

- > Reduction in purchase price on the pre-owned trucks.
- > Immediate availability.
- > Eliminate wait time for new trucks to be manufactured (average 2 years wait time).

The \$1M approved budget allocation will purchase a total of 5 non-CDL trucks including 4 pre-owned trucks and 1 new 2024 non-CDL truck.

The 5 non-CDL trucks will be used for assigned residential recycling routes.



RDK ASSETS INC
 3214 Adamo Drive
 Tampa, FL 33605
 P: (813) 241-0711
 F: (813) 241-0414



BILL TO
 DEKALB COUNTY
 3043 Warren Road
 DECATUR, GA 30034
 P: (470) 389-4573

DELIVER TO
 DEKALB COUNTY
 3043 Warren Road
 DECATUR, GA 30034
 P: (470) 389-4573

SALES INVOICE: M101001941

PRINT DATE	ORDER STATUS	DELIVERY DATE	INVOICE DATE	SALESPERSON	CUSTOMER REFERENCE
7/11/2023	SOLD	6/1/2023	6/1/2023	Joanie	

Price Quote - Purchase of 5 non-CDL trucks

ID	YR - MAKE - MODEL	SERIAL NUMBERS / ITEM DESCRIPTION	PRICE
108017	2022 - FREIGHTLINER - M2 106 - RL	3ALACWFCXNDNN0325 PAC-MAC RLM132022010016	185,000.00
		Vehicle - Price	185,000.00
		All 4 trucks are currently in the possession of DeKalb County	0.00
		Total Price:	185,000.00
108190	2023 - MACK - MD6 - RL	1M2MDBAA7PS005876 PAC-MAC	185,000.00
		Vehicle - Price	185,000.00
		Total Price:	185,000.00
108232	2022 - MACK - MD6 - RL	1M2MDBAA2NS004728 LOADMASTER LM22-4180	185,000.00
		Vehicle - Price	185,000.00
		Total Price:	185,000.00
108233	2022 - MACK - MD6 - RL	1M2MDBAA0NS004730 LOADMASTER LM22-4183	185,000.00
		Vehicle - Price	185,000.00
		Total Price:	185,000.00
108787	2024 - MACK - MD6 - RL	1M2MDBAA3RS010155 PAC MAC	209,500.00
		Vehicle - Price	209,500.00
		Total Price:	209,500.00



SALES INVOICE: M101001941

Total Due	\$949,500.00
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x _____
Buyer Signature

x _____
Seller Signature

Date

Date

RECOMMENDATION AND COMMENTS

NAME OF PROJECT:	Purchase of Five (5) Non CDL Trucks
PURCHASING AGENT:	Phyllis A. Head
USER DEPARTMENT:	Public Works - Sanitation
NOTES:	<ol style="list-style-type: none">1) Sanitation is currently leasing the trucks and now have an opportunity to purchase the trucks. 2) The trucks are needed to compensate for the lack of CDL drivers.
RECOMMENDATION:	My recommendation is to approve this purchase of the trucks. The refusal of this purchase could be a threat to the public health and/or safety. This could also result in the loss of an essential government service.