



**User Department: PW – Sanitation/Beautification**      **From: Tina Phan**

ITB No.: 19-101107      **Title: Litter Removal Services (Annual Contract with 2 Options to Renew)**

Effective Date: August 27, 2019      **Expiration Date: August 31, 2020**

Contract APPROVED Amount: \$990,510.04      **Number of Renewals to Date: 0**

Amount Released: DBI - \$272,649.75  
RUSSELL – \$361,194.52

Contractor(s)	Contract No.	Agrees to Extend
DBI Services	1176671	Yes
Russell Landscape	1176675	Yes

**User Department Recommendation:**      Renew       Bid

Funding for Renewal Term: \$ 1,261,138.40  
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General  Enterprise       3 Digit Fund Code 272 – Unincorporated - Beautification  
CIP Line Item No. (if applicable): \_\_\_\_\_

Award Amount(s):

Vendor 1: DBI/\$531,805.72      Vendor 2: Russell/\$729,332.68  
Name/Amount      Name/Amount

**Justification:**

PW – Sanitation/Beautification is requesting an additional \$78,741.76\* to cover for an increase in service frequency during the initial contract term. We would like to also request for 1<sup>st</sup> contract renewal until August 31, 2021. These contracts consist of providing one time per week and two times per week on litter removal services on 37 county locations.

**DBI:**

14 locations (1x per week service/52 times total @ \$7,310.27) = \$380,134.04  
4 locations (2x per week service/52 times total @ \$1,752.96) = \$ 91,153.92  
Change Order (4 locations 6 times @ \$1,752.96) = \$ 10,517.76\*  
Contingent Fund      \$ 50,000.00  
Total      **\$531,805.72**

**RUSSELL:**

13 locations (1x per week service/52 times total @ \$7,050.29) = \$366,615.08  
4 locations (2x per week service/52 times total @ \$4,701.80) = \$244,493.60  
Change Order (Memorial Dr.;52 times@ \$1,312) = \$ 68,224.00\*  
Contingent Fund      \$ 50,000.00  
Total      **\$729,332.68**

  
\_\_\_\_\_  
Department Director Signature

6/9/20  
\_\_\_\_\_  
Date

  
1



**DeKalb County  
Department of Purchasing and Contracting  
Contract Renewal Request Form**

**DeKalb County**  
G E O R G I A

**For Use by Purchasing and Contracting:**

Approve

Deny

**Additional Comments:**



Please note that DBI and Russell Landscape each has 4 locations with 2x per week service. The difference between the weekly cost for DBI and Russell is due to the total mileage service:

DBI: \$1,752.96/week = 9.13 miles total

Russell: \$4,701.80/week = 30.13 miles total

06/18/2020

\_\_\_\_\_  
**Purchasing and Contracting Signature**

\_\_\_\_\_  
**Date**