

Resume

MARCH 28, 2017

JANET CURTIS

TUCKER, GA 30084

OBJECTIVE: Dekalb County District 4 Community Council Reappointment

EDUCATION:

- Graduate of Howard County Senior High School, Ellicott City, MD
- Business School of Maryland
- Gwinnett County Fire/Rescue Training Center- Emergency Medical Technician course with specialized training in fire rescue and State Emergency Preparedness
- Dekalb Technical Institute-Paramedic Training Course
- Dekalb Technical Institute- Private Investigator Course with added specialized training in weapons, crime scene investigations, DNA analysis, Security Officer training, both armed and unarmed, Georgia Laws of Arrest, Search and Seizure including Georgia felonies and misdemeanors.
- Special training course at Duluth Police Dept. in Kinetic Interview and Interrogation Techniques
- Attended Atlanta Regional Commission's Community Planning Academy on Training for Planning Officials -October 16, 2016

EMPLOYMENT:

- Office Manager with Middleton, Frain and Tartaglia, C.P.A.'s - 18 years
- E.M.T./Paramedic-Grady Memorial Hospital Emergency Medical Services - 3 years
- E.M.T./Paramedic-Metro Ambulance Service - 6 years
- E.M.T./Paramedic-Dekalb County E.M.S./Fire Rescue - 5 years
- Loss Prevention Officer/Asset Protection - Best Buy, Stone Mountain, GA - 4 months (part time)
- Self-employed as independent investigator/process server beginning 1995 to present. Worked with different criminal defense attorneys in Atlanta/metro area conducting investigations, process serving of legal documents and attend trial proceedings as part of the defense team.

CIVIC ENGAGEMENT, PAST AND PRESENT:

- Georgia Association of Emergency Medical Technicians - State Membership Coordinator
- American Heart Association - CPR Assistant Trainer
- Organized and was chairperson for Georgia's only E.M.S. competition: DARE TO COMPARE - 1982-1987
- Georgia Indigent Defense Counsel (G.I.D.C.) Private Investigation Lecture Committee
- Currently serving as a member of Dekalb County Community Council, District 4 - 6 1/2 years