



Department of Purchasing and Contracting NON-COMPETITIVE PROCUREMENT REQUEST FORM

Requesting Department: Watershed Management
Department Contact Person: Julio Trinidad Telephone: 404 678-3457
Email: Jtrinidad@dekalbCountyga.gov

Requisition Number: _____ Suggested Supplier: Teledyne ISCO
Estimated Amount of Purchase: \$ 2,130,000.00
Detailed Description of the Goods or Services to be purchased: Sanitary sewer flow monitoring equipment including data transfer system components

Emergency (For Emergency Requests, Please check this box and answer all questions below.)

1. Date and Time of Emergency Occurrence: _____

2. Please state the nature of the emergency posing a risk to public health, welfare, safety or resources:

3. State how the Estimated Amount was determined to be Fair and Reasonable (attach supporting documentation):

Sole Source (Please check box and answer all of the following completely.)

1. Provide an explanation why the product, service or supplier requested is the only method that can satisfy the requirements. Please explain why alternatives are unacceptable. Be specific with regard to specification, features, characteristics, requirements, capabilities and compatibility. (Attach additional documents, if necessary):

The department currently has approximately 275 ISCO brand flow monitors in use. This request is to purchase 200 more monitors that are compatible with existing equipment. Also, personnel are trained to install and maintain ISCO monitors. This request is also for support and training.

2. Will this purchase obligate us to a particular vendor for future purchases? (Either in terms of maintenance that only this vendor will be able to perform and/or if we purchase this item, will we need more "like" items in the future to match this one?) Explain in detail.

The County has already purchased from this vendor and is using the equipment. This request is to upgrade and augment existing equipment or replace damaged equipment. (please refer to additional information on next page)

3. Explain the impact to the County or Public if this request is not approved.

As part of our consent decree, DWM is required to develop/maintain a Sewer Model. Flow Monitoring units are essential to this task as these units collect data for such model. A new type of monitor (other than ISCO) would cause more work and create duplicate efforts to maintain systems.

I hereby request that this non-competitive procurement request be approved for the purchase of the above stated work, material, equipment, commodity, or service.

*DT
5/24/18*

Department Director (Typed/Printed Name) Reginald Wells

Signature: [Signature] Date: 6/15/18

Do Not Write Below – for the Department of Purchasing and Contracting Use Only

Procurement Agent (Typed/Printed Name) _____

Signature: _____

Date: _____

Procurement Manager (Typed/Printed Name) _____

Signature: _____

Date: _____

Approved Not Approved

Signature: _____, Director, Department of Purchasing and Contracting Date: _____

(Additional information, attach pages if required):

Currently, Isco Flow Monitoring units are installed to provide the following services:

1. Billing Flow Monitoring Sites (Revenue DeKalb County Sites). DeKalb County has agreements with many adjacent Counties/municipalities to sell or buy sewer treatment. These Flow Monitors are considered permanent sites.
2. Installation of Flow Monitors in order to create, maintain and keep up to date our DeKalb Sewer Model (currently part of our Consent Decree). These Flow Monitors are considered permanent sites.
3. Installation of Capacity Request Flow Monitors for new development. These Flow Monitors are considered temporary sites and are removed/relocated once it is determined we can/cannot accommodate requested demand.
4. Installation of Flow Monitors due to Sewer Petition Requests. These Flow Monitors are considered temporary sites and are removed/relocated once it is determined we can/cannot accommodate requested demand.