



DeKalb County
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MEMORANDUM

July 14, 2023

TO: Zachary L. Williams, COO
Michelle Butler, Procurement Manager - CIP, Purchasing & Contracting

THROUGH: Rick Lemke, Director – Public Works Department

FROM: Peggy V. Allen, DDPW - Roads and Drainage Div. ✓

SUBJECT: Proposed Amendment/Change Order No. 2 to DeKalb County CPA 1258006
Arcadis US, Inc. ([RFP No. 20-500539 Stormwater Master Plan (365 days)])

Original Contract Term and Dollar Amount: December 27, 2021 through December 31, 2022 and \$572,180.00

Previous Changes to the Dollar Amount: \$0.00

Previous Changes to the Term: Contract Term Extension Only for 7 months to July 31, 2023

Current Cumulative Contract Term and Dollar Amount: Ends July 31, 2023 and \$572,180.00.

Proposed Contract Term and Dollar Amount: Extend 17 months to December 31, 2024 and add \$714,760.00; Total additional \$1,286,940.00.

Detailed Description of Requested Changes: R&D requests a contract term extension for 17 months to December 31, 2024; add \$714,760.00 for Total \$1,286,940.00 additional funding; and to switch to the revised hourly rates table (Scope of Services - Attachment A) in the request as required for CPA 1258006 -Arcadis U.S., Inc. (RFP No. 20-500539). Previous Change Order No. 1 Extension was due to the initial lag between the initial contract date on December 16, 2021, the project kick-off date on February 3, 2022 and the time for the initial data collection period. This Change Order No. 2 request will allow completion of both current and additional Tasks for stormwater master planning required for the County. Scope of Services for additional Tasks is attached.

Justification for the Proposed Changes and an Explanation of why the County should not consider a Competitive Bid: The extension will allow the contractor time to shore up completion of previous tasks affected by Covid restrictions plus additional stormwater master planning Tasks.

cc: Reginald Anderson
Melvin Robinson
Michele Smith