



DeKalb County Government

Manuel J. Maloof Center
1300 Commerce Drive
Decatur, Georgia 30030

Agenda Item

File ID: 2019-4514

Substitute

12/17/2019

Purchasing Type: Renewal (REN)

Public Hearing: YES NO

Department: Purchasing & Contracting

AGENDA ITEM:

Commission District(s): All

REN – Tree Cutting and Removal Services (Annual Contract – 1st Renewal of 2 Options to Renew): Contract Nos.: 1149581, 1149590 and 1149595 for use by the Departments of Watershed (DWM), Facilities Management (FM), Recreation, Parks and Cultural Affairs (RCPA), Public Works - Roads & Drainage (R&D) and Public Works - Beautification (PWB). These contracts consist of providing tree cutting and removal services on an as-needed basis. Awarded to Arborserv, Inc., Casey Tree Experts, Inc. and K2R Legacy Group, LLC. Total Amount Not To Exceed: \$3,600,000.00.

Information Contact: Cathryn Horner, CPPB

Phone Number: (404) 371-6334

PURPOSE:

Award approved by BOC on February 26, 2019 for a total amount not to exceed \$3,435,000.00. This request is to exercise the 1st renewal option.

RECOMMENDATION:

Recommend approval to exercise the 1st renewal option through February 28, 2021 with:

Arborserv, Inc., 2290 S. Stone Mountain Lithonia Road, Lithonia, GA 30058

Note: LSBE-DeKalb Participation: 100%

Estimated Amount: \$2,062,500.00

Casey Tree Experts, Inc., 4135 Arcadia Industrial Circle, Lilburn, GA 30047

Estimated Amount: \$1,462,500.00

K2R Legacy Group, LLC, 6311 Creekford Drive, Lithonia, GA 30058

Note: LSBE-DeKalb Participation: 100%

Estimated Amount: \$75,000.00

Total Amount Not To Exceed: \$3,600,000.00

ADDITIONAL INFORMATION:

1. Contract Effective Date: February 26, 2019
2. Contract Expiration Date: February 29, 2020



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3. Amount Spent To Date:	\$2,452,773.66
4. Funding:	\$75,000.00 - General – Operating (DWM)
	\$225,000.00 - General – Operating (FM)
	\$1,000,000.00 - Special Tax District (R&D)
	\$400,000.00 - Special Tax District (RPCA)
	\$1,900,000.00 - Special Tax District – Unincorporated (PWB)

User Department: Department of Watershed (DWA), Facilities Management (FM), Recreation, Parks, and Cultural Affairs (RCPA), Public Works - Beautification (PWB), and Public Works - Roads & Drainage (R&D). **From:** Sharice Feagins-Bailey

ITB No.: 18-100975 **Title:** Tree Cutting and Removal Services (Annual Contract with 2 Options to Renew)

Effective Date: February 26, 2019 **Expiration Date:** February 25, 2020

Contract APPROVED Amount: \$3,435,000.00 **Number of Renewals to Date:** 0

Amount Released:

ARBORSERV INC	\$	1,059,150.66
CASEY TREE EXPERTS INC	\$	796,341.00
K2R LEGACY GROUP	\$	454,237.00

Contractor(s)	Contract No.	Agrees to Extend
ARBORSERV INC	1149581	Yes
CASEY TREE EXPERTS INC	1149590	Yes
K2R LEGACY GROUP	1149595	Yes

User Department Recommendation: Renew Bid

Funding for Renewal Term: \$ 75,000.00
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General Enterprise **3 Digit Fund Code:** 511

CIP Line Item No. (if applicable): N/A

Award Amount(s):

Vendor 1: Arborserv, Inc./\$25,000.00 **Vendor 2:** Casey Tree Experts, Inc./\$25,000.000
Name/Amount Name/Amount

Vendor 3: K2R Legacy Group/\$25,000.00 **Vendor 4:** _____
Name/Amount Name/Amount

Justification:
The aforementioned contract is set to expire February 25, 2020 and requires a renewal for utilization by the Department of The Department Watershed Management (DWM) for the period of March 1, 2020 - February 28, 2020. The Tree Cutting and Removal Services contract will continue to be utilized as an on-call service contract.

Reginald Wells Digitally signed by Reginald Wells
Date 2019.12.11 17:57:41 -0500 12/11/2019
Department Director Signature Date

For Use by Purchasing and Contracting: Approve Deny

Additional Comments:
Attorney 12/12/19

DeKalb County
Department of Purchasing and Contracting
Contract Renewal Request Form

User Department: Department of Watershed (DWM) Facilities Management (FM) Recreation, Parks and Cultural Affairs (RPCA), Public Works Beautification (PWP), and Public Works Roads & Drainage (R&D) **From:** Sharice Feagins- Bailey

ITB No.: 18-100975 **Title:** Tree Cutting and Removal Services (Annual Contract with 2 Options to Renew)

Effective Date: February, 26, 2019 **Expiration Date:** February 25, 2020

Contract APPROVED Amount: \$3,435,000.00 **Number of Renewals to Date:** 0

Amount Released:

ARBORSERV INC	\$ 1,059,150.66
CASEY TREE EXPERTS INC	\$ 796,341.00
K2R LEGACY GROUP	\$ 454,237.00

Contractor(s)	Contract No.	Agrees to Extend
ARBORSERV INC	1149581	Yes
CASEY TREE EXPERTS INC	1149590	Yes
K2R LEGACY GROUP	1149595	Yes

User Department Recommendation: Renew Bid

Funding for Renewal Term: \$400,000
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General Enterprise **3 Digit Fund Code:** 271

CIP Line Item No. (if applicable): _____

Award Amount(s):

Vendor 1: ARBORSERV INC/\$187,500 **Vendor 2:** CASEY TREE EXPERTS/\$187,500
Name/Amount Name/Amount

Vendor 3: K2R LEGACY GROUP/\$25,000 **Vendor 4:** _____
Name/Amount Name/Amount

Justification:
Recreation, Parks and Cultural Affairs is requesting to renew the Tree Cutting and Removal Services Contract. These vendors have provided satisfactory services. There services will be needed in the months to come to remove dangerous trees, pick up fallen trees and respond to emergency tree removals.

Department Director Signature

12/6/2019

Date

For Use by Purchasing and Contracting: Approve Deny

Additional Comments:

Purchasing and Contracting Signature

12/11/19

Date



DeKalb County
Department of Purchasing and Contracting
Contract Renewal Request Form

User Department: Department of Watershed (DWH), Facilities Management (FM), Recreation, Parks, and Cultural Affairs (RCPA), Public Works - Beautification (PWB), and Public Works - Roads & Drainage (R&D). **From:** Sharice Feagins-Bailey

ITB No.: 18-100775 **Title:** Tree Cutting and Removal Services (Annual Contract with 2 Options to Renew)

Effective Date: February 28, 2019 **Expiration Date:** February 28, 2020

Contract APPROVED Amount: \$1,431,000.00 **Number of Renewals to Date:** 0

Amount Related:

ARBORSERV INC	\$	1,059,150.00
CASEY TREE EXPERTS INC	\$	796,341.00
KJR LEGACY GROUP	\$	454,337.00

Contractor(s)	Contract No.	Agrees to Extend
ARBORSERV INC	1149581	
CASEY TREE EXPERTS INC	1149590	YES
KJR LEGACY GROUP	1149595	YES YES

User Department Recommendation: Renew Bid

Funding for Renewal Term: \$725,000.00
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General Enterprise 3 Digit Fund Code 100
CIP Line Item No. (if applicable):

Award Amount(s):

Vendor 1: ArborServ / \$100,000.00 Vendor 2: Casey Tree / \$100,000.00
Name/Amount Name/Amount

Vendor 3: KJR Legacy Group / \$75,000.00 Vendor 4: _____
Name/Amount Name/Amount

Justification:
Chad D. Strahl Oct 10, 2019
Department Director Signature Date

DeKalb County Purchasing and Contracting: Approve Deny

Additional Comments:

CHERRIN 10/19/19
Purchasing and Contracting Signature Date

User Department: Department of Watershed (DWM), Facilities Management (FM), Recreation, Parks, and Cultural Affairs (RCPA), Public Works - Beautification (PWB), and Public Works - Roads & Drainage (R&D). **From:** Sharice Feagins-Bailey

ITS No.: 18-100975 **Title:** Tree Cutting and Removal Services (Annual Contract with 3 Options to Renew)

Effective Date: February 26, 2019 **Expiration Date:** February 25, 2020

Contract APPROVED Amount: \$3,435,000.00 **Number of Renewals to Date:** 0

Amount Released:

ARBORSERY INC	\$	1,059,150.66
CASEY TREE EXPERTS INC	\$	796,341.00
KCR LEGACY GROUP	\$	454,237.00

Contractor(s)	Contract No.	Agrees to Extend
ARBORSERY INC	1149581	
CASEY TREE EXPERTS INC	1149590	YES
KCR LEGACY GROUP	1149595	YES

User Department Recommendation: Renew Bid

Funding for Renewal Term: \$1,000,000.00
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General Enterprise 3 Digit Fund Code 271
CIP Line Item No. (if applicable): _____

Award Amount(s):

Vendor 1: Arborsery/\$800,000.00 Vendor 2: Casey Tree/\$200,000.00
Name/Amount Name/Amount

Vendor 3: _____ Vendor 4: _____
Name/Amount Name/Amount

Justification:

By V. Allen 10 22 1
Department Director Signature Date

For Use by Purchasing and Contracting: Approve Deny

Additional Comments:

A. Harner
Purchasing and Contracting Signature



DeKalb County
Department of Purchasing and Contracting
Contract Renewal Request Form

User Department: Department of Watershed (DWM),
Facilities Management (FM), Recreation, Parks, and Cultural
Affairs (RCPA), Public Works - Beautification (PWB), and Public
Works - Roads & Drainage (R&D).

From: Sherice Feagins-Balley

ITB No.: 18-100975

Title: Tree Cutting and Removal Services (Annual Contract with 2
Options to Renew)

Effective Date: February 24, 2019

Expiration Date: February 15, 2020

Contract APPROVED Amount: \$1,125,000.00

Number of Renewals to Date: 0

Amount Released:

ARBORSERV INC	\$	1,050,150.00
CASEY TREE EXPERTS INC	\$	794,341.00
KOR LEGACY GROUP	\$	454,237.00

Contractor(s)	Contract No.	Agree to Extend
ARBORSERV INC	1149581	YES
CASEY TREE EXPERTS INC	1149590	YES
KOR LEGACY GROUP	1149595	YES

User Department Recommendation:

Renew

Bid

Funding for Renewal Term: \$1,900,000.00

(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General Enterprise J Digit Fund Code: 272 - Unincorporated - Beautification
COP Line Item No. (if applicable):

Award Amount(s):

Vendor 1: \$950,000.00/Casey Tree Experts Vendor 2: \$950,000.00/ArborServe
Name/Amount Name/Amount

Vendor 3: Name/Amount Vendor 4: Name/Amount

Justification:

PW - Sanitation/Beautification would like to extend the contracts with ArborServe and Casey Tree for one additional year until February 23, 2021. These contractors will provide tree trimming services for locations throughout the county.

Department Director Signature

Date

For Use by Purchasing and Contracting:

Approve

Deny

Additional Comments:

Purchasing and Contracting Signature

Date