

DeKalb County Government

Manuel J. Maloof Center 1300 Commerce Drive Decatur, Georgia 30030

Agenda Item

File ID: 2025-1132 **Substitute** 9/23/2025

Purchasing Type: Change Order (CO)

Public Hearing: YES □ **NO** ☒ **Department:** Purchasing & Contracting

AGENDA ITEM:

Commission District(s): All

CO - Change Order No. 1 to Contract No. 1343032 Statewide Contract (SWC) No. 99999-SPD-SPD0000060-0003 Software and Ancillary Services: for use by the Department of Innovation and Technology (DoIT). This contract consists of purchasing from the competitively let SWC for software licenses and technical support to cover all existing Microsoft products utilized by the County. This request seeks to increase contract funds for the annual purchase of new and existing Microsoft software licenses and support services. Awarded to SHI International, Corporation. Amount Not To Exceed: \$6,201,630.12

Information Contact: Michelle Butler, Chief Procurement Officer

Phone Number: (404) 687-3581

PURPOSE:

Awarded by the BOC on August 8, 2023, for an amount not to exceed \$14,003,559.51. This contract consists of purchasing from the competitively let SWC for software licenses and technical support to cover all existing Microsoft products utilized by the County. Since 2005, the County has entered into Microsoft Enterprise Agreements with authorized Microsoft resellers listed in the SWC. This request seeks to increase contract funds for the annual purchase of new and existing Microsoft software licenses and support services.

This substitute is submitted to revise the requested contract funds increase and supporting documentation.

RECOMMENDATION:

Recommend approval of Change Order No. 1 with:

SHI International, Corporation, 290 Davidson Ave., Somerset, NJ 08873

Amount Not To Exceed: \$6,201,630.12

and authorize the Chief Executive Officer to execute the change order and all the associated documents.

ADDITIONAL INFORMATION:

Contract Effective Date: August 30, 2023
 Contract Expiration Date: December 31, 2026
 Amount Spent To Date: \$11,340,903.46



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4. Funding:

General - Operating (DoIT)



Department of Purchasing and Contracting Change Order Request Form

User Department: Department of Innovation and Technology From: Tiffiny Davis			
CPA No.: 1343032	Title:		
Effective Date: 08/30/2023	Expiration Date: 12/31/2026		
Contract APPROVED Amount: \$14,003,559).51		
Contractor(s)	Contract No.	Amount Spent	
SHI International Corp	1343032	\$11,360,903.46	N/A
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Total Amount Spent to Date: \$11,360,903.46			
User Department Recommendation:	Renew =	Bid □	
Justification:			
Innovation and Technology is requesting to increase the contract (1343032) amount with SHI International Corp by \$6,201,630.12.			
Scott Shelton Digitally signed by Scott Shelton Date: 2025.09.15 18:27:11 -04'00'	09/15/2025		
Department Director Signature	Date		
Funding: General Enterprise	3 Digit Fund Code	100	
	5 Digit Fulld Code	·	
CIP Line Item No. (if applicable):			
For Use by Purchasing and Contracting:	Approve	□ Deny []
Additional Comments:			
Signed on behalf of Procurement Manag	ger for Team B		
Michelle Butler Digitally signed by Michelle Butler Originally signe	9.15.2	9.15.25	
Purchasing and Contracting Signature		Date	