

DeKalb County
Department of Purchasing and Contracting
Contract Renewal Request Form

User Department: Fleet	From: Tammy Shew-Procurement Agent
CPA No.: 2000254	Title: Purchase, Delivery, Install., Maintenance & Repair of Propane Fuel Tanks (ITB#2024-100005) (1st of 2 Options to Renew)
Effective Date: 4/23/25	Expiration Date: 3/31/26
Contract APPROVED Amount: \$60,000.00	Number of Renewals to Date: 0

Contractor(s) Ferrell Gas -CPA #2000254	Contract No.	Agrees to Extend Yes
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<u>User Department Recommendation:</u>	Renew <input checked="" type="checkbox"/>	Bid <input type="checkbox"/>
Funding for Renewal Term: \$ 50,000 (Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)		
Funding: General <input checked="" type="checkbox"/> Enterprise <input type="checkbox"/> 3 Digit Fund Code 611 CIP Line Item No. (if applicable):		
<u>Justification:</u> Requesting renewal to purchase Propane Fuel for the operation of DeKalb County propane vehicles, and to provide maintenance and repairs for propane fuel tanks, as applicable.		
<div style="font-size: 2em; font-weight: bold;">Robert Gordon</div> <hr/> Department Director Signature	<div style="font-size: 2em; font-weight: bold;">Digitally signed by Robert Gordon</div> <div style="font-size: 1.2em;">Date: 2025.12.12 09:25:37 -05'00'</div> <hr/> Date	

<u>For Use by Purchasing and Contracting:</u>	Approve <input checked="" type="checkbox"/>	Deny <input type="checkbox"/>
<u>Additional Comments:</u>		
<div style="font-size: 3em; font-weight: bold;">Jovan Hooper</div> <div style="font-size: 1.2em;">Digitally signed by Jovan Hooper Date: 2025.12.23 10:06:14 -05'00'</div> <hr/> <div style="display: flex; justify-content: space-between;">Purchasing and Contracting SignatureDate</div>		