



**DeKalb County
Department of Purchasing and Contracting
Contract Renewal Request Form**

User Department: Fleet	From: Tammy Shew-Procurement Agent
CPA No.: 2000254	Title: Purchase, Delivery, Install., Maintenance & Repair of Propane Fuel Tanks (ITB#2024-100005) (1st of 2 Options to Renew)
Effective Date: 4/23/25	Expiration Date: 3/31/26
Contract APPROVED Amount: \$60,000.00	Number of Renewals to Date: 0

Contractor(s)	Contract No.	Agrees to Extend
Ferrell Gas -CPA #2000254		Yes

<u>User Department Recommendation:</u>	Renew <input checked="" type="checkbox"/>	Bid <input type="checkbox"/>
Funding for Renewal Term: \$ <u>50,000</u> (Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)		
Funding: General <input checked="" type="checkbox"/> Enterprise <input type="checkbox"/> 3 Digit Fund Code <u>611</u> CIP Line Item No. (if applicable): _____		
<u>Justification:</u> Requesting renewal to purchase Propane Fuel for the operation of DeKalb County propane vehicles, and to provide maintenance and repairs for propane fuel tanks, as applicable.		
Robert Gordon _____ Department Director Signature	 Digitally signed by Robert Gordon Date: 2025.12.12 09:25:37 -05'00' _____ Date	

<u>For Use by Purchasing and Contracting:</u>	Approve <input checked="" type="checkbox"/>	Deny <input type="checkbox"/>
<u>Additional Comments:</u>		
Jovan Hooper _____ Purchasing and Contracting Signature	 Digitally signed by Jovan Hooper Date: 2025.12.23 10:06:14 -05'00' _____ Date	