

**DeKalb County  
Department of Purchasing and Contracting  
Contract Renewal Request Form**

*New Recom*

<b>User Department: Fleet Management</b>	<b>From: Vernetha Halls</b>
<b>ITB No.: 15-100541 (2<sup>nd</sup> Renewal)</b>	<b>Title: Parts for Vehicle and Off-Road Equipment</b>
<b>Effective Date: 10/5/16</b>	<b>Expiration Date: 12/30/17</b>
<b>Contract APPROVED Amount: \$4,900,000.00</b>	<b>Number of Renewals to Date: 1</b>

Contractor(s)	Contract No.	Agrees to Extend
Multiple vendors (69)	Multiple	Yes

**User Department Recommendation:** Renew  Bid

Funding for Renewal Term: \$:4,295,000.00 Amount Spent last year \$:3,076,732 (3 months)  
 (Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General  Enterprise  3 Digit Fund Code 611  
 CIP Line Item No. (if applicable): \_\_\_\_\_

**Justification:**  
 Exercising renewal option with current vendors. This contract is to cover parts for a fleet of over 3000 vehicles and pieces of equipment. There is 3 months still left on this contract and the amount requested is to cover expenses incurred through the contract expiration date.

Robert Gorn Department Director Signature 9-27-17 Date

**For Use by Purchasing and Contracting:** Approve  Deny

**Additional Comments:**

Debra Durb Purchasing and Contracting Signature 10/2/17 Date

**DeKalb County  
Department of Purchasing and Contracting  
Contract Renewal Request Form**

<b>User Department:</b> Fleet <i>Police</i>	<b>From:</b>
<b>ITB No.:</b> 15-100541 (2 <sup>nd</sup> Renewal)	<b>Title:</b> Parts for Vehicle and Off-Road Equipment
<b>Effective Date:</b> 10/5/16	<b>Expiration Date:</b> 12/30/17
<b>Contract APPROVED Amount:</b> \$4,900,000.00	<b>Number of Renewals to Date:</b> 1

Contractor(s)	Contract No.	Agrees to Extend
<i>west chatham</i>	<i>990970</i>	<i>yes</i>

**User Department Recommendation:** Renew  Bid

Funding for Renewal Term: *500,000* Amount Spent last year *\$371,671*  
 (Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General  Enterprise  3 Digit Fund Code *274 Police*  
 CIP Line Item No. (if applicable): \_\_\_\_\_

**Justification:**  
*Currently wish to extend utilized by Police for speciality equipment. increase due to anticipate change for vehicle type in which parts cannot be reissued*

*J.W. Coyle* *9-25-17*  
 Department Director Signature Date

**For Use by Purchasing and Contracting:** Approve  Deny

**Additional Comments:**

*Chris Head* *9/27/2017*  
 Purchasing and Contracting Signature Date

**DeKalb County  
Department of Purchasing and Contracting  
Contract Renewal Request Form**

<b>User Department: Fleet-DWM</b>	<b>From: Tammy Shew</b>
<b>ITB No.: 15-100541 (2<sup>nd</sup> Renewal)</b>	<b>Title: Parts for Vehicle and Off-Road Equipment</b>
<b>Effective Date: 10/5/16</b>	<b>Expiration Date: 12/30/17</b>
<b>Contract APPROVED Amount: \$4,900,000.00</b>	<b>Number of Renewals to Date: 1</b>

Contractor(s)	Contract No.	Agrees to Extend
NAPA Auto Parts	990957	

**User Department Recommendation:** Renew  Bid

Funding for Renewal Term: \$30,000 Amount Spent last year \_\_\_\_\_  
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General  Enterprise  3 Digit Fund Code 511  
CIP Line Item No. (if applicable): \_\_\_\_\_

**Justification:**

The aforementioned contract was originally awarded to support the needs of Public Works-Fleet Management, the Department of Watershed Management is requesting to be added to the current agreements that are set to expire December 30, 2017 and requires a renewal for utilization by the Department of Watershed Management for the next period to continue providing repair parts for all types of vehicles and equipment essential for county departments' operations. *MS*

*Scott A. Tavel* \_\_\_\_\_ 9/27/2017 \_\_\_\_\_  
Department Director Signature Date

**For Use by Purchasing and Contracting:** Approve  Deny

**Additional Comments:**

*Cheryl A. Head* \_\_\_\_\_ 9/27/17 \_\_\_\_\_  
Purchasing and Contracting Signature Date