

**DeKalb County**  
**Department of Purchasing and Contracting**  
**Change Order Request Form**

|   |   |
|---|---|
| <b>User Department:</b> Watershed Management  | <b>From:</b> Purchasing and Contracting                                   |
| <b>ITB/RFP No.:</b> ITB 21-101387             | <b>Title:</b> Road Construction Signs (Three (3) Year Multiyear Contract) |
| <b>Effective Date:</b> 04/18/2022             | <b>Expiration Date:</b> 12/31/2025  |
| <b>Contract APPROVED Amount:</b> \$614,646.00 | <b>Number of Change Orders to Date:</b> 0                                 |

| Contractor(s)     | Contract No(s). | Amount Spent |
|-------------------|-----------------|--------------|
| Korman Signs Inc. | 1284272         | \$96,063.78  |

**For Use by User Department:**

**Enter Recommended Change(s) and a Detailed Justification (please enter requests to extend the contract time/term or increase the contract amount with specific details to include term dates and funding amounts):**

This contract will be utilized by The Department of Watershed Management for Temporary Traffic Control Devices such as signs and other roadway construction safety devices are a necessity in order to prevent accidents and or injuries. In light of the roadway construction that is currently ramping up across the county, it is very important for our department to be adequately prepared. DWM is working with P & C to rebid this service. DWM would like to extend the time to match the term of the contract through 12/31/2026;no additional funding is needed.

**If an increase to funding is required, provide the following:**

**Total Amount of Increase:** \$ <sup>0</sup>\_\_\_\_\_


**Funding Source:** General ☐ Enterprise ☒ 3 Digit Fund Code: 511

SPLOST Category (if applicable): \_\_\_\_\_

CIP Line-Item No. (if applicable): \_\_\_\_\_

Other: \_\_\_\_\_

**Reginald Wells**

 Digitally signed by Reginald Wells  
Date: 2025.03.19 08:52:00 -04'00'

**Department Director Signature & Date**

**For Use by Purchasing and Contracting:**

Approved: Yes ☒ No ☐

**Additional Comments (if applicable):**

**Crystal Manson**

 Digitally signed by Crystal Manson  
Date: 2025.03.25 11:55:47 -04'00'

**Purchasing and Contracting Signature**