





DeKalb County
Department of Purchasing and Contracting
Contract Renewal Request Form

User Department: DWM, Sanitation, and Public Works – Roads & Drainage		From: Sharice Feagins-Bailey	
ITB No.: 19-101147		Title: Furnish and Install Silt Fence, Sandbags, and Straw (Annual Contract w/ 2 Options to Renew)	
Effective Date: March 16, 2021		Expiration Date: March 31, 2022	
Contract APPROVED Amount: \$99,000.00		Number of Renewals to Date: 0	
Amount Released: \$0.00			
Contractor(s) The K&E Group USA, LLC		Contract No. 1213591	Agrees to Extend
User Department Recommendation:		Renew <input checked="" type="checkbox"/>	Bid <input type="checkbox"/>
Funding for Renewal Term: <u>99,000.00</u>		(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)	
Funding: General <input checked="" type="checkbox"/> Enterprise <input type="checkbox"/>		3 Digit Fund Code <u>511</u>	
CIP Line Item No. (if applicable): _____			
Award Amount(s): _____			
Vendor 1: <u>The K&E Group USA, LLC</u>		Vendor 2: _____	
Name/Amount		Name/Amount	
Justification:			
Funding for Furnish and Install Silt Fence, Sandbags, and Straw is for creeks, streams and other erosion prevention and emergency response. The funding of this contract is a must in order for the department to be prepared for emergencies and to prevent fines from the EPD and or the EPA. We recommend this funding so that the department is prepared to respond at all times as needed in the event of an issue. This is a new contract that has not previously been utilized over the years by the department. Additionally, this contract is only used in erosion prevention situations which is why it has not been used to date.			
Dehayes		12.22.2021	
Digitally signed by Dehayes Date: 2021.12.22 21:53:22 -05'00'		_____	
Department Director Signature		Date	
For Use by Purchasing and Contracting:		Approve <input checked="" type="checkbox"/>	Deny <input type="checkbox"/>
Additional Comments:			
Crystal Creekmore		_____	
Digitally signed by Crystal Creekmore Date: 2022.01.05 08:38:07 -05'00'		_____	
Purchasing and Contracting Signature		Date	



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Amount Released: \$0.00			
Contractor(s)		Contract No.	Agrees to Extend
The K&E Group USA, LLC		1213591	
<u>User Department Recommendation:</u>		Renew <input checked="" type="checkbox"/>	Bid <input type="checkbox"/>
Funding for Renewal Term: \$20,000 (Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)			
Funding: General <input checked="" type="checkbox"/> Enterprise <input type="checkbox"/>		3 Digit Fund Code 271	
CIP Line Item No. (if applicable): _____			
Award Amount(s):			
Vendor 1: The K&E Group USA, LLC/\$20,000		Vendor 2: _____	
Name/Amount		Name/Amount	
Vendor 3: _____		Vendor 4: _____	
Name/Amount		Name/Amount	
<u>Justification:</u>			
 _____ Department Director Signature		_____ January 4, 2022 Date	
<u>For Use by Purchasing and Contracting:</u>		Approve <input checked="" type="checkbox"/>	Deny <input type="checkbox"/>
<u>Additional Comments:</u>			
Crystal Creekmore  <small>Digitally signed by Crystal Creekmore Date: 2022.01.19 12:11:35 -05'00'</small>		_____ Date	
Purchasing and Contracting Signature		Date	

