

**DeKalb County
Department of Purchasing and Contracting
Change Order Request Form**

User Department: Watershed Management	From: Purchasing and Contracting
ITB/RFP No.: ITB No. 21-101437	Title: Manhole Rings, Covers & Valve Boxes (Three (3) Year Multiyear Contract)
Effective Date: 03/18/2022	Expiration Date: 12/31/2025
Contract APPROVED Amount: \$3,805,500.00	Number of Change Orders to Date: 1

Contractor(s)	Contract No(s).	Amount Spent
Metals & Materials Engineers LLC	1282666	\$3,800,000.00

For Use by User Department:

Enter Recommended Change(s) and a Detailed Justification (please enter requests to extend the contract time/term or increase the contract amount with specific details to include term dates and funding amounts):


The Department of Watershed Management(DWM) is requesting that the Manhole Rings, Covers & Valve Boxes contract with an increase in funding of \$1,500,000 to allow continuity in services for the County manhole rings, covers & valve boxes until the competitive bid process is completed.

If an increase to funding is required, provide the following:

Total Amount of Increase: \$ 1,500,000.00
Funding Source: General Enterprise 3 Digit Fund Code: 513
 SPLOST Category (if applicable): _____
 CIP Line-Item No. (if applicable): _____
 Other: _____

Reginald Wells

Department Director Signature & Date

 Digitally signed by Reginald Wells
Date: 2025.05.16 11:37:01 -04'00'


For Use by Purchasing and Contracting:

Approved: Yes ☒ No ☐

Additional Comments (if applicable):

Crystal Manson

Purchasing and Contracting Signature

 Digitally signed by Crystal Manson
Date: 2025.05.20 18:51:59 -04'00'