

**DeKalb County  
Department of Purchasing and Contracting  
Contract Renewal Request Form**

<b>User Department:</b> Department of Recreation, Parks and Cultural Affairs	<b>From:</b> Leala Kushner
<b>ITB No.:</b> 15-100527	<b>Title:</b> Landscape Maintenance Services
<b>Effective Date:</b> January 1, 2016	<b>Expiration Date:</b> December 31, 2017
<b>Contract APPROVED Amount:</b> \$1,638,981.30	<b>Number of Renewals to Date:</b> 1 of 2 Renewals

Contractor(s)	Contract No.	Agrees to Extend
3Macks Lawn Service	995553	Yes
Flex Landscaping LLC	995560	Yes
Artscapes Inc.	995550	Yes
Dante's Lawn Manicures LLC	995564	Yes
MJ Lawn & Mtc SVs, Inc	101433	Yes

**User Department Recommendation:** Renew  Bid

Funding for Renewal Term: \$2,625,000.00  
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General  Enterprise  3 Digit Fund Code 271  
CIP Line Item No. (if applicable): \_\_\_\_\_

**Justification:**  
We've made significant changes to the scope of work and minimum requirements making it necessary to rebid the contract. In addition, it is necessary that we renew the contract to ensure we are able to provide landscape maintenance services while new contracts are awarded.

We are requesting additional funding to support our monthly landscape maintenance services through September 30, 2018.

- The breakdown of the renewal funds is as follows:
- \$275,000.00 Flex Landscaping LLC
  - \$450,000.00 3Macks Lawn Service
  - \$230,000.00 Dante's Lawn Manicures
  - \$1,170,000.00 Artscape LLC
  - \$500,000.00 MJ Lawn & Maintenance

This action will ensure the continuity of landscape maintenance services and that we have adequate funding to pay for services rendered.

We are working on the draft ITB and will forward for processing asap.

  
Marvin F. Billups, Jr., Interim Director  
Department Director Signature

October 3, 2017  
Date

**For Use by Purchasing and Contracting:** Approve  Deny

**Additional Comments:**  
  
Purchasing and Contracting Signature

October 3, 2017  
Date