

DeKalb County
Department of Purchasing and Contracting
Change Order Request Form

User Department: Facilities Management

From: Michele L. Smith, Procurement Agent
Purchasing and Contracting

RFP No.: 17-500470

Title: Standby Mechanical Engineering

Effective Date: December 4, 2018

Expiration Date: December 31, 2021

Contract APPROVED Amount: \$600,000.00

Number of Renewals to Date: 2

Contractor(s)	Contract No.	Agrees to Extend
JOHNSON, SPELLMAN & ASSOCIATES, INC.	1143737	YES

User Department Recommendation:

Increase Decrease Bid

Funding for Change Order: \$ 200,000.00
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General Enterprise SPLOST 3 Digit Fund Code 100
CIP Line Item No. (if applicable): _____

Justification: *Facilities Management is requesting the above contract be extended for an additional year.*

Clydia Small

Department Director Signature

Oct 25 2021

Date

For Use by Purchasing and Contracting:

Approve Deny

Additional Comments:

Purchasing and Contracting Signature

Date