



Park Pride Community Building Grant Agreement

CB 2017.02 Frazier Rowe Park

Date: December 18, 2017

Grantee: Friends of Frazier-Rowe Park

Project Location: Frazier-Rowe Park

Grant Funds Awarded: \$50,000

Grant Activity Deadlines:

By July 13, 2018: Progress Report

By January 11, 2019: Final Report with photos and Financial Report

Project Summary: Build a pavilion with an accessible trail that connects to other areas of the park.

Grantee agrees to all terms below:

1. Project

- a. To implement Community Building Grant Project CB 2017.02 as outlined in the proposal submitted by the Grantee to Park Pride on or before September 29, 2017 with the following requirements:
 - i. Project has gone through all required permitting and received all necessary approval prior to start of construction.
 - ii. Park Pride must receive Signed Grant Agreement prior to start of project. (Mail original signed document to address at bottom of page.)
- b. To assign a qualified project manager to coordinate with DeKalb County and manage all aspects of project implementation including permitting and approvals.
- c. To complete the project by January 11, 2019.

2. Volunteer Workdays

- a. To comply with all County regulations during work days.
- b. If you would like to request volunteer support for your project from Park Pride and Team Depot, contact John Ahern at john@parkpride.org or 404-546-6854 at least two months in advance.

3. Budget

- a. To match the grant funds on a 1:1 basis. 10% of the required match must be cash contributions from the community.
- b. Volunteer labor to complete any project task can count as In-Kind Matching Funds no greater than the amount a professional would charge for the work.

** No changes greater than \$1,000 may be made to the Project Budget enclosed without prior authorization from Park Pride. Changes greater than 5% of the Total Project Budget should be approved in writing prior to implementation.*

4. Reporting & Documents

- a. Provide electronic copies of before & after photos from the same view/perspective (JPEG format, minimum 300dpi, 600dpi+ preferred).
- b. Submit Progress Report(s) and a Final Report by the Grant Activities Deadline listed above.
- c. Submit copies of all plans, construction documents and permits related to the project as they are obtained.

5. Notification

- a. To notify Park Pride in the case of:
 - i. Any change in key personnel of the project or Friends of Frazier-Rowe Park
 - ii. Any change in contact information
 - iii. Significant changes to the project scope, timeline, or budget*
 - iv. Any other development that may significantly affect the project
- b. To notify Park Pride at least 3 weeks in advance in the case of:
 - i. Groundbreaking events
 - ii. Ribbon cutting events
 - iii. Other important milestones
 - iv. Event collateral to be published
 - v. Permanent signage and/or sponsor recognition

6. Communications & Media

- a. To participate in informal email and phone check-ins initiated by Grants Administration.
- b. To include Park Pride mention or logo in any list of contributors, signage, press releases, flyers or other event collateral related to the project.
- c. To include Team Depot or The Home Depot logos on event collateral related to the project.
- d. To submit any use of Team Depot or The Home Depot logos at least 3 weeks in advance.
- e. To contact Rachel Maher, Marketing & Communications Manager for official logos and approval of use at rachel@parkpride.org or 404-546-7969

7. Hold Harmless

- a. To hold harmless Park Pride, its officers, agents and employees from any and all claim for damages or injuries to persons or property that may be sustained as a result of the performance of the Grantee or his agents in connection with this agreement.

** No changes greater than \$1,000 may be made to the Project Budget enclosed without prior authorization from Park Pride. Changes greater than 5% of the Total Project Budget should be approved in writing prior to implementation.*



Park Pride agrees:

1. To provide to *Friends of Frazier-Rowe Park*, a matching grant of not more than \$50,000 to implement Community Building Grant Project CB 2017.02 as described in this Grant Agreement.
2. To release grant funds as project expenses are incurred upon receiving the following from the Grantee (final \$1,000 will be held until receipt of the final report):
 - a. Supporting documentation of Matching Funds raised and spent
 - b. Complete Request for Funds form
 - c. Invoices, receipts, or purchase orders to support the Current Request

Terminating Conditions

Based upon its sole judgement, Park Pride may, after notification of intent to Grantee, cancel participation in said project including the release of any remaining grant funds, in the event Park Pride finds any one of the following:

- Grantee has failed to abide by the terms of this agreement
- Such cancellation is necessary to comply with requirements of law
- Grantee has failed to make substantial progress in the current project
- Grantee's 501c3 tax-exempt status has been revoked

Park Pride Atlanta, Inc.

Signed
Allison L. Barnett
Associate Director

12/12/17
Date

Friends of Frazier-Rowe Park

Signed
Nancy Love

1/3/18
Date



Community Building Grant Application

Submit to: grants@parkpride.org

For office use only

| | |
|---------------|--|
| Date received | |
| Grant # | |

Park Information

Applicant Project Title: Frazier-Rowe Park Pavilion and Amenities

Park Name Frazier-Rowe Park

Park Address 2886 LaVista Road City Decatur State GA

Does your park have a registered Friends of Group? Type YES or NO yes

Contact Name and Information

Primary Contact

Name Nancy Love Organization Friends of Frazier-Rowe Park
 Address 2349 Fair Oaks Road City Decatur State GA Zip 30033
 Phone 404-633-0890 Email fairoak@bellsouth.net

Secondary Contact (if applicable)

Name Tom Branch Organization Friends of Frazier-Rowe Park
 Address 1482 Leafmore Square City Decatur State GA Zip 30033
 Phone 404-892-8917 Email tombranch@mbdcounsel.com

Financial Information

Use figures from your Project Budget Sheet to fill in the following:

Grant Request (max. \$50,000) \$50,000 Matching Funds \$50,000 Total Project Budget \$100,000

Does the organization applying for this grant have 501c3 nonprofit status or a fiscal partner account?
 In the blank type 501c3 or Fiscal Partners Fiscal Partner

Community Support

List all community associations whose jurisdictions include or border the park.

You will need to have a letter of support from each association. A sample letter can be found at the end of this application. Please attach an additional sheet if you need to list more than two associations.

| | | | | | |
|------------------------|--------------------------------------|---------------------------------|-----------------------------|-------------------------------------|---------------------------------------|
| | Contact Name | <u>Sherrod "Pete" Patterson</u> | Title | <u>President</u> | |
| Association | <u>Leafmore Civic Association</u> | Phone | <u>404-315-175</u> | Email | <u>sgpattersonatty@mindspring.com</u> |
| | Contact Name | <u>Pam Worsham</u> | Title | <u>Business Manager</u> | |
| Association | <u>Arbor Montessori School</u> | Phone | <u>404-321-9304</u> | Email | <u>pamw@arbormontessori.org</u> |
| City of Atlanta Parks: | <u>NPU</u> | | City Council Representative | <u></u> | |
| DeKalb County Parks: | <u>Commissioner District 2&6</u> | | County Commissioner | <u>Jeff Rader and Kathie Gannon</u> | |



Community Building Grant Application

Submit to: grants@parkpride.org

Watermark Homeowners Association

John Miller, Secretary

404-831-2676

canoe4ever@gmail.com

Leafmore Forest Condominium Association

Bill Cook, President

boaterjacket@comcast.net

Sagamore Hills Civic Association

Allen Venet, President

avenet@bellsouth.net



Community Building Grant Application

Submit to: grants@parkpride.org

Project Summary

Please briefly describe your project in 1-2 sentences. (i.e. "Replace the aging playground with improved equipment, grading and plantings.")

Build a pavilion with supporting amenities including benches, parking and a cement path for accessibility that connects to the other areas of the park.

Project Background

Please include any project history, outreach history, and work accomplished.

The Friends of Frazier-Rowe Park have created a treasured greenspace enjoyed by the entire community. With over 5,000 hours of hard work during the past 5 years, volunteers have transformed 6.2 acres (now approximately 8 acres) of woods into a park with extensive trails, a bridge, an ADA accessible paved loop path, playground, exercise area, two outdoor classrooms, colorful flower beds, benches, bicycle rack and water fountain. The park is truly a community project bringing together residents, businesses, government entities, schools, churches and civic organizations to support and care for it.

"The volunteers and the Friends of Frazier-Rowe Park have transformed a trash-filled inaccessible piece of land into a neighborhood gem." – Pam Worsham, Arbor Montessori School

History

In 2010 the DeKalb County Board of Commissioners District 2 Parks Bonds funds were tapped to purchase 6.2 acres of vacant land off LaVista Road in the Oak Grove community. On October 8, 2011 twenty-two residents conducted the first walk-through of the greenspace. Shortly after the walk-through, a Park Pride "Friends" group formed with the purpose of caring for the park and guiding its development. The park was named "Frazier-Rowe Park" in honor of the families and their ancestors who lived on the land and still reside in the area. Over 300 local community volunteers have organized and participated in planning meetings, workdays, fundraising events and special programs in the park.

A Master Plan for Frazier-Rowe Park was developed with the assistance of the Atlanta Regional Commission with 65 community volunteers. A Frazier-Rowe Park Steering Committee was formed in November 2012 to implement the plan and provide leadership. The Steering Committee has grown to include community volunteers Tom Branch, Brenda Busby, Jay Catherwood, Ted Daniel, Nancy Love, Ardell McGavin, Rick Porter, Carolann Reiter, Barbara Ribner, Vernon and Betty Rowe (part of the Rowe family in the park name), Debbie Schneider, Karl Schultz as well as DeKalb County Commissioner Jeff Rader.

Outreach

The initial outreach began in September 2011 and continued through August 2012. Ten community meetings were held at various locations in the surrounding neighborhoods. Area residents, representatives from neighborhood civic associations, members from local churches, public and private school staff, and local business owners provided input for planning the future development of the greenspace.

The Friends of Frazier-Rowe Park continues outreach to keep the community informed with a website, Facebook page and regular email messages about Park updates, workdays, education programs, fundraising events and meetings. The email list

Project Budget Sheet

| Park Name: | | Grant# | | | |
|--|---------------------|---|----------------|--|--|
| ***Please see Project Budget Guidelines for instructions*** | | | | | |
| <i>Rates per Unit/Hours when applicable</i> | | Total Cost = Grant Request + Matching Funds | | | |
| Be Specific (you will be required to submit documentation of matching funds in order to draw funds from grant) | | | | | |
| Expense Item | Total Cost | Matching Funds | | Source of Matching Funds | Confirmed Y/N |
| | | Cash | In Kind | | |
| installation and materials for 2,200 sq ft treated lumber for decking and footing | \$40,000.00 | \$25,000.00 | | Dekalb County District 2 Park Bonds | Y |
| 700 sq ft pavilion materials and construction costs | \$20,000.00 | \$15,000.00 | | FFRP Funds (8,000 Lillian Ford Estate/\$2,000 - 2016 Fundraising Programs) | |
| site preparation and compaction | \$15,000.00 | \$1,000.00 | | Book Sales | |
| 4,000 sq ft asphalt and installation costs for paving parking lot | \$20,000.00 | \$1,000.00 | | OGUMC BBQ | |
| striping paint and materials | \$2,000.00 | \$2,000.00 | | Dekalb County Code Enforcement | |
| installation of base and concrete surface path | \$3,000.00 | \$5,000.00 | | Local Businesses | |
| Totals | Costs | \$1,000.00 | | Oak Groove Festival | |
| | \$100,000.00 | Match, Cash | \$50,000.00 | Total Match | Total match must be GREATER THAN OR EQUAL TO the grant request. |
| Costs = Grant + Match (Blue boxes must be equal) | | \$100,000.00 | Match, In-kind | \$0.00 | |
| | | | | | Additional Sheet |