

2026 Q2 Board of Directors Meeting Minutes

Wednesday, June 24, 2026 @10:00 A.M.

VIRTUAL: Microsoft Teams

I. Call to Order/Welcome – Board Chair Frankie Atwater called meeting to order at 10:09 A.M.

II. Establishment of a Quorum- Quorum Established.

Members Present	Members Absent
Atwater, Frankie- DeKalb Chamber of Commerce (Chair)	Anderson, Theo- Mercer University
Cox, Kristi- Manpower	Booth, Barry- CERM
Gunter, Doryiane- DeKalb County Schools	Cucalon, Monica- Latin American Association
Koebel, Levi- TCSG (Technical College System of GA)	Galeano, Sergio- Federal Reserve Bank of Atlanta
Person, Andre- Georgia Power	Parks, Chasidy- Georgia Piedmont Tech (GPTC)
Reaves, Belinda- DeKalb County Finance- Budget and Grants	Stewart, Hank- Hank Stewart Foundation
Slaton, Erica-Antoinette- Erica Antoinette Management (Vice Chair)	Taylor, Jeff- MedCura Health
Still, Alan- Georgia Sheet Metal JATC	Thomas, Rondah- Georgia Power
Townsend, Denise- United Way of Greater Atlanta	Westry, Derrick- Georgia Cyber Academy
Young, Katrina- Decide DeKalb Authority	
	One-Stop Operator- In the Door (Present)
	Gordon, Robert- One-Stop Coordinator
	Sagers, Keith
WorkSource DeKalb Staff	Guests- Public
Green, Lorne- WorkSource DeKalb Director	Anita Lamb- Esco Eats
Cantly, Donnie- Public Relations Specialist	
Duerson, Sharonda- Administrative Specialist	
Hewitt, Seretta- Administrative Specialist	
Hicks-King, Alanna- Workforce Development Manager	
Ingram, Robert- Fiscal Officer	
McIntosh, Dara- Employment and Training Analyst	
Pittman, Gregory- Management Analyst II	

III. Updates

Programs- Dara McIntosh

- Ms. McIntosh informed the WSD Board, From April -May 119 WIOA applications were transferred from Navigator to Eligibility. (*The Review List*)
- April-May 61 applications were reviewed.
 - 38 were eligible.
 - 35 Adult and 3 Dislocated Worker
 - 13 were in-eligible (*Over Income*)
 - 10 applicants were missing application documents.

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- The first set of CASAS Assessments were provided on May 4, 2026.
 - This assessment will help assist participants with identifying career interests.
 - 4-8 assessments are available to be provided per week offsite.
- Ms. Sabrina Lee and WSD staff, participated in DeKalb County Commissioner Ted Terry's event.
 - Mr. Terry informed staff that he is onboard to working with WorkSource DeKalb youth.
- Ms. Lee is currently working on partnerships with Career Rise, MAX Academy, and STRIDE.
- The DeKalb Summer Youth Employment Program Orientation session was held on June 1, 2026; There was a great amount of youth in attendance.
 - Mr. Atwater commented that their intern is doing a great job.
- Mr. Gordon mentioned that he appreciates WSD for piloting the new CASAS assessment.
 - TABE testing is a barrier for all areas.
 - Mr. Gordon commended Dara McIntosh for doing a great job with increasing numbers for Dislocated Workers.
- Mr. Ingram informed the Board that there are interns working with WorkSource DeKalb.
 - Introductions were provided:
 - Mr. Stocks- He attends Kennesaw State and majors in Computer Science.
 - Abraham- He attends college and majors in Economics and Data Science.
 - Mr. Ingram expressed that the interns are doing a great job; He takes them on tours to the various DSYEP worksites.

One-Stop Report- Robert Gordon

- Mr. Gordon mentioned there has been in a spike in the unemployment rate. (January- March).
 - Rate- Georgia 2.8%, DeKalb 3 %
- There has been an increase in traction with customers since WSD moved to new Memorial Drive location.
 - Increase of 78% for monthly customers:
 - July-February: Over 800 customers
 - The new location is closer to new job seekers.
- One-Stop Partners Updates:
 - Legacy Harvest
 - 5 scholarships were awarded in the amount of \$500.
 - The agency also provides rental assistance.
 - Referrals are provided from the WSD caseloads.
 - Ade Oguntoye- One World Link
 - This agency won grant for AmeriCorps.
 - This grant will be able to support WorkSource DeKalb WIOA participants.

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- Success Story: Mr. Clark-Keith Sagers
 - Mr. Sagers met with Mr. Clark on 04/07/26.
 - The provider for OSHA training, which Mr. Clark wanted was not an approved vendor.
 - Him and Mr. Sagers found www.epicourses.com, which will provide several of the main certifications he needs at no cost.
 - As of 04/08 he had completed three certifications.
 - Mr. Clark's goal is to start his own Medical Courier business.

IV. Approval Of Previous Meeting Minutes
March 25, 2026

- Motion made by Alan Still to approve the March 25, 2026, WSD Board Meeting Minutes.
- Kristi Cox second the motion.
- Meeting minutes were approved by the WSD Board of Directors.

V. Action Items

Receive Funds Request Approval- Robert Ingram

- The following funds for PY 26/ FY 27 were approved by the WSD Board:
 - Adult: \$871,602 (Advance \$697,282/ Base \$174,320)
 - Motion made by Alan Still
 - Erica-Antoinette Slaton second the motion.
 - WSD Board of Directors approved adult funds.
 - Dislocated Worker: \$986,714 (Advance \$807,716/ Base \$221,285)
 - Motion made by Andre Person
 - Denise Townsend second the motion.
 - WSD Board of Directors approved Dislocated Worker Funds.
 - Youth: \$ 962,410
 - Motion made by Kristi Cox.
 - Alan Still second the motion.
 - WSD Board of Directors approved Youth Funds.

Finance Report- Robert Ingram

- Finance Report as of June 24, 2026, was presented to the WSD Board. (page 9)
- Grant for June 30, 2026, has been fully expended.
 - PY 26 and FY 26 grants are in progress and being worked on.

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Q&A- Part 1

Question #1- Frankie Atwater: Mr. Atwater noticed there is a numerous amount of Green on the report. When will the new grant start?

Answer- Robert Ingram: The April 1st statement of awards has not been received yet. The July 1st funds statement of awards should be received soon. The Dislocated Worker Base (221,285) should be received by July 1st. The Adult Base (174,320) should be received by July 1st.

Question #2- Frankie Atwater: What is the deadline?

Answer- Robert Ingram: December 31, 2026

Question #3- Frankie Atwater: Dislocated Worker?

Answer- Robert Ingram: Journal entries will be created to closeout those grants ending June 30th. The \$100,000 additional funds (AFR) have already been expended; journal entries will be created this week.

Additional Comments- Lorne Green: The AFR (Additional Funds) was received in January 2026. There was a clerical error and WSD was informed the deadline to spend funds is June. Mr. Green and Mr. Ingram worked with TCSG to use the funds beyond the costs. This allowed WSD to spend funds through June. The current funds can be used for programs.

Question #4- Erica-Antoinette Slaton: How many people received services from funding, being that funds have been exhausted?

Answer- Gregory Pittman: From PY25- Now: 367 applications (Q2, Q4, Median Earnings). 79 for Q1, 71 for Q4, Median Earnings is 79, Credential is 64, and Measurable Skills Gain is 6. WSD is closer to green ratings than they have ever been. 84.7% (Previous Performance Rating), 94% is the current performance rating.

Approval of Finance Report:

Motion was made by Alan Still to approve the Finance Report.

Denise Townsend second the motion.

Finance Report as of June 24, 2026, was approved by the WSD Board of Directors.

PY 26/ FY 27 Budget Approval

- 2.8 million: PY 26/FY 27
- Breakdown of Funds:
- 49: Adults to be served
- 88: Dislocated Workers to be served
- 124: Youth to be served

Motion was made by Katrina Young to approve the PY 26/ FY 27 Budget

Kristi Cox second the motion.

PY 26/ FY 27 budget was approved by the WSD Board of Directors.

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Additional Comments

- Mr. Atwater noticed from the reports that there has been a major decrease in funds.
- Mr. Ingram showed the Board the decrease in funds from 2019-2026.
- Mr. Robert Gordon also mentioned the state used to receive 4.7 million in funds, Now the state receives 2.8 million in funds; There have been drastic cuts.
 - Also in 2017, the state was receiving 91 million, now the state receives 55 million, causing a 2.8% unemployment rate.
 - Funds are being cut everywhere not just WorkSource DeKalb.

Q&A- Part 2

Question #1- Erica-Antoinette Slaton: What happened to the 150 participants goal?

Answer- Lorne Green: 150 was the projected goal.

Question #2- How many people were served during the last fiscal year? (AD, DW, Youth)

Answer- Gregory Pittman: Out of 43 people; 5 didn't complete, and funds were spent on 38 people from 07/01/225- 06/15/26.

Performance Report- Gregory Pittman

- The end of Q3 Report was presented to the WSD Board.
 - Above 90= Green
 - 50-90= Yellow
 - Below 50= Red
- Mr. Pittman showed report of where WSD was during the last WSD Board Meeting in comparison to now. (Meets, Needs, Exceeds Report for AD, DW, Youth)
- Dislocated Worker percentages are the same.
- Median Earnings and Measurable Skills Gains have increased.
- Increasing the Q2 performance rate is the goal.
- Follow-up is completed for participants 1 year after exit.
 - WSD Career Advisors still communicate with participants to increase rates 1 year after exit.
- Q2 numerator, Q4, Median Wages, Credentials, and Measurable Skills Gains are the numbers WSD is presented with.
 - CASAS assessments help with increasing credential rates.
 - More tests are expected in December. (Providing 20-25 currently)

Q&A- Part 3

Question #1- Andre Person: What keeps someone from getting their credential?

Answer-: The participant doesn't take the credential exam after they complete training or They dropout before they take the exam. Schools were removed from the ETPL which didn't Offer credentials. The WSD career advisors also provide follow-up and add measurable skills. Gains in the system. (Gregory Pittman)

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Question #2- Frankie Atwater: When we pay for students to take the credential exam and they Dropout and money was spent, is it a challenge to meet requirements?

Answer- Gregory Pittman: Yes, WSD has been focused on exiting old cases, this affects the Numbers in a negative way. Now the WSD can start with a better slate of qualified. People.

Question #3- Frankie Atwater: Is the state aware of this unauthorized barrier and how well. WSD operates?

Answer- Lorne Green: Everything discussed is 365; it starts from beginning, suitability. Component. The CASAS assessment has also been implemented to ensure the participants. have competency and literacy skills to complete training. If the participants don't complete Training, it impacts the credential, measurable skills gains, and employment rate. A domino Affect is caused. WSD needs to provide better assessment of people. Regarding the issue with funding, The Delay impacts WSD with the September and October Enrollment. The change of locations caused an impact, partners are not onsite and GDOL is not Onsite currently to attract the dislocated workers. It is WSD's job to do better with serving participants and receive better outcomes.

Additional Comments

Frankie Atwater: Mr. Atwater mentioned, we can't control people taking the credential exam.

Lorne Green: Mr. Green emphasized assessments must be provided to participants on the front end to enroll people more suitable for completing the program.

Q&A- Part 4

Question #1- Erica-Antoinette Slaton: Did WSD reach out to the other areas regarding their Best Practices?

Answer- Gregory Pittman: Yes; WSD representatives met with Cobb.; Their processes are similar to WSD. They have intermediate feedback and communication wit students. From July 1, 2025- Now, 18 participants out of 367 applicants dropped out, funds were spent on participants.

Question #2- Lorne Green: How far back is the data?

Answer- Gregory Pittman: 1 year; Information was pulled from the current program year.

Additional Comment- Lorne Green: The numbers provided are carryovers; Many areas enroll participants in shorter term programs (certificates). This is how they increase credential rates. WSD's median earnings are higher than most areas.

Additional Comment- Frankie Atwater: Mr. Atwater informed Mr. Green to make note of all this information, to present at the upcoming Savannah state meeting.

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Overall Performance Scores- Gregory Pittman

Previous

- Adult: 80.5%
- Dislocated Worker: 94.0%
- Youth: 61.1%

Current

- Adult: 84.7%
- Dislocated Worker: 88.4%
- Youth: 77.5%

WorkSource DeKalb Updates- Lorne Green

- Mr. Green provided special thanks to Mr. Robert Gordon and Mr. Keith Sagers with In the Door, for working with a popular DeKalb County participant. One-Stop Operator services will be extended as WSD works through the RFP process.
- WSD staff are still working remote.
 - The One-Stop Operator Team (In the Door) are working onsite at Memorial Drive location on the Mobile Career Unit. Mr. Green provided special thanks to the One-Stop Operator team.
 - Mr. Green anticipates by September, the next WSD Board meeting will be onsite.
- DeKalb County opened the South DeKalb Day Center.
 - WorkSource DeKalb offers career readiness and case management services at the Day Center a couple of hours out of the week.
- WSD is working with the County IT Procurement team and Human Resources to find a site to host First Source jobs.
- The local plan, local board certification, and PY 26 and PY 27 Performance Negotiation are due to the state on June 30th.
- The local plan is in draft form, updates are in progress. The state made changes to the plan.
- The local board certification is also in progress.
- The state sends Performance Goals every year to the workforce areas.
 - WSD's goals were just approved; Information will be shared during next meeting.
 - There was pushback on the proposed performance goals; WSD received strong relief in areas to make attainable. Mr. Green provided special thanks to Mr. Gregory Pittman for helping to gather data.
- MOU is due to the state; assistance is needed from Mr. Robert Gordon with identifying partners.
 - There is less square footage in the new WSD Memorial Drive office.
 - GDOL, TCSG, and In the Door are some of the current partners.

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- TAP (Technical Assistance Programing):
 - WSD used the Technical Assistance Programming for the Performance Approval Plans.
 - The state accepted Mr. Green's request to name it TAP.
 - 5 WorkSource Boards were selected for this new program.
 - Mr. Green will meet with the state next week to discuss the Technical Assistance Program.
 - WSD have implemented measures to address the problem areas.
- Mr. Atwater congratulated Mr. Green and the WorkSource DeKalb team for performance negotiations.

VI. Public Comments

- N/A- No Public Comments

VII. Next Meetings

- Q3 Sub-Committee Meeting- September 9, 2026
- Q3 Full Board Meeting- September 23, 2026

Adjournment

Alan Still made a motion to adjourn the meeting.
Kristi Cox second the motion.

Meeting adjourned at 11:10 a.m.

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WorkSource DeKalb Funds Expenditure Status as of June 24, 2026

4/1/2024/2024/2025/2026/2027

