



Governor's Office of Highway Safety

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Brian P. Kemp
GOVERNOR

Allen Poole
DIRECTOR

October 1, 2024

Zachary Williams
DeKalb County Police Department
1960 West Exchange Place
Tucker, Georgia 30084

Re: Application #: GA-2025-DeKalb County Police Department-00016
Grant #: GA-2025-DeKalbPD-016
Project Title: DeKalb County Police Department DUI Task Force

Dear Zachary Williams:

Congratulations! It is my pleasure to inform you that your application in the amount of **\$149,468.80** federal funds has been approved. The effective date of the grant is October 1, 2024, through September 30, 2025. Allowed costs incurred within this period are reimbursable at a rate of 100% of the approved federal funds allocated above.

*The Grant Terms and Conditions** have been updated and can be found within your grant application in the GOHS Grant Management System (GMS) or on the GOHS website. *Special Conditions**, **HEAT**, associated with your grant can also be found on the GOHS website and both contain important information from GOHS. These documents clearly identify the guidelines and requirements governing your grant. Please note under Grant Terms and Conditions **all grant awards are contingent upon the availability of federal funds** and must be identified separately in your agency's account system.

GOHS and the National Highway Traffic Safety Administration (NHTSA) must provide written approval prior to the purchase of any equipment item costing \$10,000.00 or more. If applicable and approval is granted, you will receive notification of the equipment approval from GOHS. Please ensure your agency follows its local procurement policy as well as the Buy America Act requirements. If local policies are not available, your agency must use the State of Georgia procurement procedures. By policy, GOHS is required to maintain inventory of any item that costs \$10,000 or more. For purposes of this policy, "equipment items \$10,000 or more" include any item that has the capability of storing data, such as desktop computers, laptops, and I-pads. The \$10,000 threshold also includes items that may physically cost less than \$10,000 but with taxes and shipping costs added will equal over \$10,000.

If your project allows for **Safety Items for Public Distribution**, such as bike helmets, reflector belts, or similar items whose sole purpose is to improve highway safety, you will be required to read, sign, and submit the document titled *Acknowledgement form for Non-Motorized Projects** to your grant manager at GOHS prior to distributing those items. This document should be signed by the project director and will be included in the grant file. If the Acknowledgement for Safety Items for Public Distribution document is not received prior to distribution, GOHS reserves the right to deny reimbursement.

GOHS is required to complete *Risk Assessments** on each grantee prior to the award and notify the grantee of the outcome. The Risk Assessment is based upon prior grants, audit reports, and/or interaction during the application process. Your agency's Risk Assessment score for the FFY 2025 grant year is **Med.**



An Equal Opportunity Employer

If your jurisdiction/agency (combined) receives federal funds of \$750,000.00 or more in a year, an audit is required in accordance with 2 CFR Part 200, Subpart F. A copy of the audit report must be submitted to the Governor's Office of Highway Safety (GOHS) prior to September 30, 2025.

Agencies awarded federal funds through GOHS are required to receive their reimbursement payments electronically. If your agency received funds in FFY 2024, please review the information previously submitted to GOHS. If no changes are needed, GOHS will continue to use this information to reimburse electronically unless we receive new information. If changes are needed or you are a new grantee, you will need to complete the "*Supplier Change Request*" form*. Grantees need to include a copy of a Voided Check or a MICR letter for their Bank, stating their electronic account number and routing number. Signatures on the Supplier Change forms must be WET – no computer-generated signatures (Adobe). New grantees will also need to complete the *W-9 Tax form**. All financial forms should be emailed to Paula Wilbanks, GOHS Grants Specialist at, gohs-finance@gohs.ga.gov no later than **October 15, 2024**, to prevent any delay in reimbursement.

Award packet documents discussed above and identified in *red and an asterisk (*)*, are all located on the GOHS website at <http://www.gahighwaysafety.org/current-grantees/>.

SAM Unique Entity Identifier: K8G5TL8B1CXY

Assistance Listing Number: 20.616

Assistance Listing Title: National Priority Safety Programs

FAIN: 69A3752230000405DGAL

Subaward Period of Performance State and End Date: October 1, 2024 – September 30, 2025

Subaward Budget Period State and End Date: October 1, 2024 – September 30, 2025

Should you have questions regarding the content of this letter, please contact your assigned grant manager, **Powell Harrelson**, at (404) 656-6996. GOHS looks forward to your partnership in helping to make Georgia's roadways safer.

Sincerely,



Allen Poole
Director

AP/sw

cc: Norman Larsen, Project Director
Angela El-min, Financial Officer
Powell Harrelson, Planner/Grant Manager

