



SPLOST Project Initiation Package

1. **Date:** April 10, 2023

2. **Project Name and Requesting Department:**

The Office of the Court Administrator is requesting through the procurement process with the Purchasing Department; to provide modernization to existing elevators located at 556 North McDonough Drive, Judicial Tower with the on-call firm of KONE. This item will provide Control system change from destination dispatch to conventional dispatch. This project is funded from SPLOST Category 3I – County Courthouse Administrative Complex including Parking. The total amount of this project shall not exceed \$180,505.72.

LeNora Hawkins Ponzo, Court Administrator *LeNora Ponzo* Date 4/10/2023

3. **Deputy COO Head:**

Approved: Chief Jack Lumpkin, Deputy COO N/A Date _____

4. **Prepared by SPLOST Program Management Team:**

Chris Kingsbury, SPLOST Program Manager
Ernest Slaughter, SPLOST Program Management Coordinator

5. **Need and Purpose:**

This item will provide necessary software and program changes to existing destination dispatch system to convert to a conventional dispatch system with pushbuttons in the elevator cab and in the lobbies. Install required floor and controller option boards to accommodate conventional fixtures.

6. **Requested Services and Work Scope:**

- a. **Type of Work Being Requested.** Services shall include, personnel and materials necessary to provide the goods or services that are in compliance with specifications as authorized by the County.

	a.	Construction
X	b.	Judicial Tower Elevator Modernization (4 Elevators)
	c.	Engineering /Civil/Parks & Special Works
	d.	Architectural/Building Renovation
	e.	Mechanical/Electrical/Plumbing Repairs



f.	Transportation
g.	Others

b. **Brief Description of Proposed Project:** Attached plans (location map, cross sections, renderings, etc.), if available

Control System change from Destination Dispatch to Conventional Dispatch.
 Modernization of Courthouse Elevators – 556 North McDonough Drive

c. **Pre-Construction Services When Required for Various Project Task:**

- Use of current on-call firm for services YES
- Right of way or land acquisition required: N/A
- Environmental and permits required: N/A
- Utility design or coordination: N/A

7. **Proposed Budget (Including supporting details, detailed preliminary or final cost estimates, and SPLOST category)**

Category	Estimated Cost	SPLOST Fund	Other Funds
Design	N/A	N/A	N/A
Right of Way/Land Acquisition	N/A	N/A	N/A
Utilities (Reimbursable Costs)	N/A	N/A	N/A
Environmental Mitigation	N/A	N/A	N/A
Construction (Security System Upgrade at Courthouse)	\$180,505.72	320-104790-80653-541301-1.1.5-602007	N/A
Procurement of Goods	N/A	N/A	N/A
Total Estimated Cost	\$180,505.72		

Approval Capital and Grants:

Date 4.10.23



Expected Start and Finish Dates:

Category	Anticipated Start	Anticipated Completion
Design	N/A	N/A
Right of Way/Land Acquisition	N/A	N/A
Utilities (Reimbursable Costs)	N/A	N/A
Environmental Mitigation	N/A	N/A
(Courthouse Elevation Modernization)	April 2023	December 2023

8. Program Manager Action:

a. Date PM received:

April 10, 2023

b. PM Recommendation:

Proceed to BOC for approval.

Ernest Slaughter, Program Management Coordinator

Ernest Slaughter Date 4-10-2023

9. SEC Action

a. SEC Action

Approve:

Disapprove:

Defer:

[Signature] Date 4-10-23