



DeKalb County  
Public Works  
Transportation Division  
1950 W. Exchange Place, 4<sup>th</sup> Floor  
Tucker, Georgia 30084  
Phone: 770-492-5206 - Fax: 770-492-5201

June 14, 2023

**TO:** Chief Procurement Officer

**THRU:** Rick Lemke, Public Works Director **Richard W. Lemke**

Digitally signed by Richard W. Lemke

Date: 2023.06.14 16:09:59 -04'00'

**FROM:** David Pelton, Deputy Public Works Director, Transportation *DWP*

**SUBJECT:** Amendment No. 1 to County Contracts 1231552 (AECOM), 1231546 (Arcadis), 1231540 (Atkins), 1231550 (Atlas), and 1231542 (Vanasse Hangen Brustlin) for Engineering and Design Services for Public Works Transportation and Infrastructure Improvements

We are requesting that the subject contracts be amended as follows:

**Original Contract Term and Dollar Amount:** End December 31, 2023; \$3,500,000

**Previous Extension of the Term:** None

**Previous Changes to the Dollar Amount:** None

**Current Cumulative Contract Term and Dollar Amount:** End December 31, 2022;  
\$3,500,000.00

**Proposed Cumulative Contract Term and Dollar Amount:** End December 31, 2024;  
\$5,027,622.20

**Detailed Description of Requested Changes:**

The proposed change is to extend the contract term to December 31, 2024. The contract amount is proposed to be increased by \$1,527,622.20. Funding for this increase will be \$1,427,622.20 from SPLOST and \$100,000 from Roads and Drainage.

**Justification for the Proposed Changes and an Explanation of why the County should not consider a Competitive Bid:**

The proposed contract term extension will allow for new assignments to continue to be made and be completed during the contract term.



**DeKalb County**  
**Roads and Drainage Division**  
**Public Works Department**  
Peggy V. Allen, Deputy Director, PW

Chief Executive Officer

Michael Thurmond

Board of Commissioners

District 1

Robert Patrick

District 2

Michelle Long Spears

District 3

Larry Johnson

District 4

Steve Bradshaw

District 5

Merida Davis Johnson

District 6

Edward "Ted" Terry

District 7

Lorraine Cochran-Johnson

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Lemke

Date: 2023.06.14 10:58:06 -04'00'

## MEMORANDUM

June 14, 2023

**TO:** Zachary L. Williams, COO  
Michelle Butler, Esq., Procurement Manager - CIP, Purchasing & Contracting

**THROUGH:** Rick Lemke, Public Works Director **Richard W. Lemke**

**FROM:** Peggy V. Allen, DDPW, Roads and Drainage

**SUBJECT:** Proposed Amendment/Change Order No. 1 for PW-Roads & Drainage Participation in County Contract CPA 1231542-Vanasse Hangen Brustlin, Inc. (RFP 19-500535 Engineering and Design Services for Public Works Transportation and Infrastructure Projects (3-Year Multiyear Contract))

### Detailed Description of Requested Changes:

R&D requests to Participate in Change Order No. 1 for PW-Transportation-led contract:

**CPA 1231542-Vanasse Hangen Brustlin, Inc.; Amount \$100,000.00.**

### Justification for Requested Changes:

R&D requests to participate in a Change Order No. 1 deemed by PW-Transportation for contract CPA 1231542- Vanasse Hangen Brustlin, Inc. for RFP 19-500535 Engineering and Design Services for Public Works Transportation and Infrastructure Projects. We also request to add \$100,000.00 to the contract cap to allow the contractor to continue providing Biological and Habitat Monitoring services.

**cc:** David Pelton, Director of Public Works-Transportation  
Brenda Redus  
Reginald Anderson  
Michele Smith