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United Way of Greater Atlanta Community Engagement

This is a Memorandum of Understanding and Agreement (hereinafter referred to as “Memorandum of Understanding”) on the part of **United Way of Greater Atlanta**, (hereinafter referred to as “United Way) and **DeKalb County Government (Human Services)** (hereinafter referred to as “Organization”).

Overview

United Way works to fulfill its mission of engaging and bringing together people and resources to drive sustainable improvements in the well-being of children, families, and individuals in the community. In addition to galvanizing the community around a shared agenda to improve child well-being, we make strategic, high-impact investments according to our Investment Priority areas.

United Way of Greater Atlanta (UWGA) agrees to provide **DeKalb County Government (Human Services)** a grant of **\$ 10,000** in support of your program. United Way values the outcome(s) proposed by the Organization and invests in its efforts to measurably improve the greater Atlanta community.

I. **Grant Award**

The Organization Name will receive a grant award totaling **\$ 10,000**.

II. **Grant Period**

The effective grant period is **October 01, 2021 - June 30, 2022** unless otherwise indicated.

III. **Stipulations**

All grants are made, and must be used, in accordance with all applicable procedures and the following stipulations. Please read the following carefully:

1. **TYPE OF INVESTMENT**

This grant is issued through **Foundation and/or Government Funds**.

2. **GOVERNANCE**

Organization agrees to maintain a responsible governing board whose members serve without pay, are representative of the community and meet at regular intervals. Information regarding governance and management of the organization (articles, and written policies and procedures) will be made available upon request. Organization agrees to offer opportunity for participation in programs, services, policy formulation, and staff employment to persons without discrimination based on race, religion, age, gender, economic status, cultural heritage, national origin and disability.

3. **PROGRAMMATIC AND OUTCOMES REPORTING REQUIREMENTS**

All organizations are required to report on the activities of the funded program(s), success of the program, demographics of participants, targets for Required Programmatic Measures under the Results Based Accountability (RBA) framework – How Much, How Well, and Better Off and use of funds as outlined in the proposal. Reporting requirements will be outlined in the FLUXX grants management portal, that will capture all reports. Data integrity policy guidelines are outlined in Appendix B.

4. FINANCIAL REPORTING REQUIREMENTS

Organization agrees to keep comprehensive and accurate financial records that conform to basic accounting and financial reporting requirements and to have these records audited annually by an independent auditing firm.

5. PAYMENT TERMS

To expedite the transfer of funds to all organizations, organizations are required to provide a completed copy of the Electronic Payment Authorization Form. Grant awards will be disbursed by United Way on either a quarterly or bi-annual basis, depending on the award amount. Organizations should log into the FLUXX grants management portal to view their payment schedule. All funds will be disbursed electronically to the financial institution of choice, payable to the Organization.

United Way reserves the right to withhold the distribution of funds due to programmatic or financial impropriety or failure to comply with the terms of this agreement until the issue(s) is (are) resolved to the satisfaction of United Way.

6. INDEMNIFICATION

Organization agrees to indemnify, defend and hold harmless United Way, its staff, director, etc. from and against any and all claims, liens, demands, damages, liability, actions, cause of action, losses, judgments, costs, and expenses of every nature (including investigation costs, settlement costs, and attorneys' fees, and expenses incident thereto) sustained by or asserted against United Way arising out of, resulting from, or attributable to the negligence, error, or omission on the part of the Organization, provided that the Organization shall not be liable hereunder to indemnify United Way against liability for damages arising out of bodily injury to persons or damage to property covered by or resulting from the sole negligence or willful misconduct of United Way or its employees.

7. CONFIDENTIALITY

Organization agrees that its employees and/or subcontractors (without obtaining the prior written consent of United Way during the term of this agreement or thereafter), disclose, make commercial or other use of, give or sell to any person, firm or corporation, any proprietary and confidential information which is marked confidential received directly or indirectly from United Way or acquired or developed in the course of the agreement.

8. TERMINATION

Either party may terminate the Grant Agreement by providing reasonable notice of their intent and rationale for doing so to the other party. Unexpended funds must be promptly returned if:

- a) United Way determines that the Organization has not performed in accordance with the agreement or satisfied the specific contingencies of the approved program.
- b) Organization loses its exemption from federal income taxation under Section 501(c)(3) of the Internal Revenue Code of 1986, as amended.
- c) Organization is non-compliant with Federal, State and Local laws and regulations.
- d) Organization ceases program operations or the Organization closes.

9. ACCEPTANCE OF GRANT

Signing this Organization Agreement indicates acknowledgement and acceptance of the terms outlined above and in all appendices.

For the Organization: DEKALB COUNTY GOVERNMENT (HUMAN SERVICES)

Executive Director

Date

Program Director (if applicable)

Date

For the Grantor: UNITED WAY OF GREATER ATLANTA

Director, School Transition/Early Literacy

Date

Associate VP, Learning and Development

Date

Finance

Date

Chief Community Impact Officer

Date

The requested funds will be used to host social engagement, volunteer appreciation events, assist with volunteer technical training and ensure volunteers are engaged throughout the year. The first event, December 2021, kicks off the program and the final event, May 2022, celebrates the volunteers and the success of the tutoring program and the impact the volunteers have on the students via test scores and testimonials. The grant will also enable volunteer appreciation week in April to be celebrated and volunteers will be honored.