
To: Damon Scott, Director – DeKalb County Department of Human Services

From: Kyheem Bristol

Date: Augus 15, 2023

Re: RFP No. 23-500644 In-Home Services For Seniors And Their Caregivers (Three (3) Year Multiyear Contract)

The resulting scores are as follows:

- CSS Corp dba CSS Healthcare Services, Inc. 84 points
- Trusted Hands Senior Care, LLC 80.5 points

Five (5) proposals were received for this RFP. Three (3) proposals were deemed non-responsive, for the following reasons:

1. Southern Home Care Services dba All Ways Caring Home Care – Due to failure to obtain LSBE participation or demonstrate Good Faith Efforts, as required in the solicitation.
2. R and E Health Care, LLC – Due to failure to obtain LSBE participation or demonstrate Good Faith Efforts, as required in the solicitation.
3. Advanced Care Network, LLC – Due to failure to obtain LSBE participation or demonstrate Good Faith Efforts, as required in the solicitation.

After evaluation of the responsive and responsible technical and cost proposals, the evaluation committee recommends award to the highest scoring proposers. The submitted Cost Proposal Form for the highest scoring proposers is attached. Please find the recommended award below:

CSS Corp dba CSS Healthcare Services, Inc., 8896 Tara Boulevard, Suite 500, Jonesboro, GA 30236

Trusted Hands Senior Care, LLC, 600 Houze Way, Suite D5, Roswell, GA 30076

Please complete the attached Recommendation Form and return it within five (5) business days.

If you have any questions, please call me at (404) 371-7063.

Attachments: Recommendation Form, Cost Proposals, Cumulative Score Report and Meeting Minutes

RFP No. 23-500644 In-Home Services For Seniors And Their Caregivers (Three (3) Year Multiyear Contract)

User Department's Recommendation

User Department Name Human Services Department

Recommended Proposer: CSS Corp dba CSS Healthcare, Inc and Trusted Hands Senior Care, LLC

Project Amount: \$1,561, 500.00

CSS Corp dba CSS Healthcare Services, Inc.

Trusted Hands Senior Care , LLC

Award Amount - \$624,100

Year 1: \$201,780

Year 2: \$208,040

Year 3: \$214,280

Award Amount - \$\$937,400

Year 1: \$282,492

Year 2: \$312,060

Year 3: \$342,848

Funding: Grant Funds

General Enterprise 3 Digit Fund Code: 250

CIP Line-Item No. (if applicable): _____

Justification if recommendation of award is to a firm other than the highest scoring proposer:

In-Home services are part of the mandated services per federal & state guidelines for seniors (aged 60+) who need assistance for their daily living. The Human Service Department is the only authorized County-based agency to contract & deliver these services to those in need and who meet the criteria through the Atlanta Regional Commission and Human Services Office of Aging, Case Management Division. Since the pandemic, the need for In-home services has grown County-wide.

This recommendation will allow us to increase our in-home service providers from two to three. Adding a third service provider will allow us to reach more clients on the north end of DeKalb, reduce the waitlist for in-home (personal care, homemaker, and respite services), and improve service delivery. This will allow us to service approximately 75 new clients annually.

Ilma O. Hodge Senior, Fiscal Officer, 08/18/2023
Name, Title Date

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dekalbcountyga.gc


Department Director

8/18/23
Date