

**DeKalb County
Department of Purchasing and Contracting
Contract Renewal Request Form**

User Department: Police Services (Animal Services)	From: Randy Webb, Procurement Agent
ITB No.: 16-100688	Title: HVAC System for Animal Control
Effective Date: April 27, 2016	Expiration Date: April 26, 2017
Contract APPROVED Amount: \$74,022.00	Number of Renewals to Date: 0 of 2 (Zero of Two have been used so far)

Contractor(s)	Contract No.	Agrees to Extend
Spot Coolers	1013132	Yes or No

User Department Recommendation:	Renew <input checked="" type="checkbox"/>	Bid <input type="checkbox"/>
Funding for Renewal Term: <u>74022.00</u> (Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)		
Funding: General <input checked="" type="checkbox"/> Enterprise <input type="checkbox"/> 3 Digit Fund Code _____ CIP Line Item No. (if applicable): _____		
Justification: <i>To continue to provide HVAC to Kennel until move to new facility is completed</i>		
<i>Kan Pauls</i> _____ Department Director Signature	<i>2-21-17</i> _____ Date	

For Use by Purchasing and Contracting:	Approve <input type="checkbox"/>	Deny <input type="checkbox"/>
Additional Comments: 		
_____ Purchasing and Contracting Signature	_____ Date	