

WorkSource DeKalb
Executive Committee Meeting Minutes
Microsoft Teams-Tuesday, January 27, 2026

Attendance	Executive Committee Members and WorkSource DeKalb Staff
✓	Frankie Atwater- Board Chairperson: DeKalb Chamber of Commerce
✓	Erica-Antoinette Slaton- Board Vice-Chairperson: Erica Antoinette Management
✓	Kristi Cox - Manpower
✓	Lorne Green- WSD Director
✓	Alanna Hicks-King- WSD Workforce Development Manager
✓	Robert Ingram- WSD Fiscal Officer
✓	Seretta Hewitt- WSD Administrative Specialist
✓	Gregory Pittman- Management Analyst II

I. Call To Order-Frankie Atwater

- WSD Executive Committee Meeting was called to order by Mr. Frankie Atwater at 11:36 a.m.

II. Action Items- Robert Ingram

Approval of Additional Funds Request for Adult, Dislocated Worker, and Youth Programs

- Mr. Ingram explained to the committee, that WorkSource DeKalb applied for an additional funds request for the Adult, Dislocated Worker, and Youth Programs.
- A motion is needed for approval to receive the following funds:
 - Adult: \$110,000
 - Dislocated Worker: \$315,000
 - Youth: \$70,000
- Ms. Erica-Antoinette Slaton made a motion to approve the additional funds request.
- Ms. Kristi Cox second the motion.
- Full WSD Executive Committee approved additional funds request.

Acceptance of Funds for the Additional Funds Request for Dislocated Worker

- Mr. Ingram informed the committee, the Additional Funds request was presented to WSD in November 2025 and the deadline to apply was December 25, 2025.
- WorkSource DeKalb was awarded \$100,000 for dislocated worker program.
- Voting and approval is needed for WSD to receive the additional dislocated worker funds (\$100,000).
 - WorkSource DeKalb did not receive the adult and youth funds.
- Ms. Kristi Cox made a motion to accept WorkSource DeKalb receiving the AFR \$100,000 for the Dislocated Worker Program.
- Mr. Frankie Atwater second the motion.
- Full WSD Executive Committee approved WorkSource DeKalb receiving the \$100,000 Additional funds request for the Dislocated Worker Program.

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Signatures For Statement of Awards

- Mr. Ingram explained, the Statement of Awards for Rapid Response Funds and Additional Funds Request Dislocated Worker need to be re-signed by the WSD Board chair. The process was completed in the wrong order.
- The statement of awards signature is needed, for WSD to send signed documents to DeKalb County Purchasing and Contracting for further routing.
- No motion is needed.
- The statement of awards will be sent to Mr. Atwater electronically for signature.

Signature of the PY 2025 FY2026 Budget

- Mr. Ingram explained that WorkSource DeKalb has experienced many changes during the past few months. The projected number of participants being served will increase.
- The PY25 FY26 budget was presented to the committee.
- 2,8,000,000 (2.8 million) was received, \$350,000 remained to be carried over.
 - Participants To Be Served:
 - 44 Adults
 - 60 Dislocated Worker
 - 45 Youth
- Ms. Kristi Cox made a motion to approve the budget.
- Ms. Erica-Antoinette Slaton second the motion.
- Full WSD Executive Committee approved the PY 2025 FY 2026 Budget for WorkSource DeKalb.

Approval of Rapid Response Funds

- WorkSource DeKalb received \$55,000 in Rapid Response funds, which was a decrease from last year.
- Ms. Erica-Antoinette Slaton made a motion to approve and accept the Rapid Response funds.
- Ms. Kristi Cox second the motion.
- Full WSD Executive Committee approved and accepted the \$55,000 Rapid Response Funds for WorkSource DeKalb.

Final Finance Update- Robert Ingram

- Mr. Ingram informed the Executive Committee, Youth Statement of Awards for youth funding is usually expected to arrive in April. However, it typically arrives in June or July.

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III. Additional Updates/Closing Remarks

Lorne Green

- Mr. Lorne Green provided special thanks to the WSD Executive Committee and WorkSource DeKalb staff for their time and efforts.

Alanna Hicks-King

- Mrs. Hicks-King mentioned the first Ad Hoc Meeting for the Apprenticeships and Education Sub-Committee went well. Meeting was held 01/27/26 at 10:00 a.m.
- Mrs. Hicks-King also mentioned the Partnerships and Funding Sub-Committee Ad Hoc meeting is scheduled for January 29, 2026, at 10:00 a.m.
 - Ms. Erica-Antoinette Slaton and Ms. Denise Townsend will chair the meeting.

IV. Adjournment:

- Kristi Cox made a motion to adjourn the meeting.
- Frankie Atwater second the motion.
- Meeting adjourned at 11:47 am

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