

ITB No.: 20-101287 Disaster Recovery and Sewage Cleaning Services

User Department's Recommendation

Recommended Bidders: Bell Restoration Services Inc., Full Circle Restoration Services and Belfor USA Group meet our approval.

Amount Spent on Previous Contract: _____

Name of Fund: Facilities Management – Maintenance & Repair Serv. General Fund – 01120.522202.100

Project Amount This Term: \$300,000.00

Bell Restoration Services Inc. - \$100,000.00
Full Circle Restoration Services - \$100,000.00
Belfor USA Group - \$100,000.00

Justification:

Facilities Management recommends Bell Restoration Services Inc., Full Circle Restoration Services and Belfor USA Group as responsive and responsible bidders. Requesting contract be awarded to all bidders due to the high demand for disaster recovery and sewage cleaning services.

Clyde D. Stovall Director

Name, Title

Date 3/30/21

Clyde D. Stovall

Department Director

Date 3/30/21

TO: Clyde Stovall, Director, Facilities Management
FROM: Angel Frazier, Procurement Agent, Team A
SUBJECT: ITB No. 20-101287 Disaster Recovery and Sewage Cleaning Services
DATE: March 23, 2021

It is requested that you do the following:

1. Please review the attached bids associated with the above referenced solicitation and provide your award recommendation. You are looking for the lowest, responsive and responsible bidder. Your review should ensure that you are confident that your recommended supplier(s) can in fact provide the goods and services required.
2. Please provide the following information in the space provided on page two:
 - a. Specific justification why in your professional opinion the recommended vendor should be awarded the contract.
 - b. Advise of any problems in connection with the selected vendor(s), if any exist.
 - c. If you find bidders who offer lower prices than your recommended supplier(s), then you must provide specific justification why they are either non-responsive* (did not follow the instructions found in the solicitation) or non-responsible** (not able to perform/deliver as minimally required according to the scope of work found in the solicitation).

**Note – The Department of Purchasing and Contracting is ultimately responsible in determining if a bidder is non-responsive, but input/feedback from the user department is always important to us.*

***Note – The user department and the Department of Purchasing and Contracting must mutually agree before determining if a bidder is non-responsible.*

3. Return required documents within *ten (10)* business days.

If you have any questions, please call me at (404) 371-0814.