



**DeKalb County**  
**Department of Purchasing and Contracting**  
**Change Order Request Form**

<b>User Department:</b> Recreation, Parks, and Cultural Affairs	<b>From:</b> Purchasing and Contracting
<b>RFP No.:</b> 23-500654	<b>Title:</b> Architectural and Engineering Services for RPCA
<b>Effective Date:</b> Various	<b>Expiration Date:</b> December 31, 2028
<b>Contract APPROVED Amount:</b> \$10,793,302.82	<b>Number of Change Orders to Date:</b> 2
<b>Contractor(s)</b>	<b>Contract No.</b>
<b>Agrees to Extend</b>	
WSP USA Environment & Infrastructure Inc.	2000045
N/A	
American Engineers Inc.	2000037
N/A	
Columbia Engineering & Services Inc.	2000038
N/A	
Foresite Group LLC	2000039
N/A	
Jericho Design Group LLC	2000040
N/A	
Kimley-Horn & Associates Inc.	2000041
N/A	
<b>User Department Recommendation:</b> Renew <input type="checkbox"/> Bid <input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease <input type="checkbox"/>	
<b>Funding for Renewal Term:</b> \$960,000 RPCA / \$2,337,250 SPLOST	
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)	
<b>Funding:</b> General <input type="checkbox"/> Enterprise <input type="checkbox"/> 3 Digit Fund Code _____ SPLOST <input checked="" type="checkbox"/> Category _____	
CIP Line Item No. (if applicable): _____	
<b>Justification:</b>	
RPCA requests an increase in funds to complete the A/E services for the following projects: Pleasantdale Park (Columbia), Sugar Creek Golf and Tennis (KHA), Tobie Grant Park (KHA), Alice White Bussey Intergenerational Center (Jericho), TAD (American Engineers), DeKalb Tennis Center (WSP)	
<b>Vendor 1:</b> Jericho Design -	\$1,772,350/SPLOST C2
<b>Vendor 2:</b> Columbia Engineering	\$215,000/SPLOST C1
<b>Vendor 3:</b> Foresite Group	\$103,900/SPLOST C1
<b>Vendor 4:</b> Kimley Horn	\$190,000/SPLOST C1
<b>Vendor 5:</b> American Engineers	\$960,000/RPCA
<b>Vendor 6:</b> WSP	\$56,000/SPLOST C1
<b>SPLOST Program Management Coordinator:</b> <i>Ernest A. Raughter</i>	
<b>SPLOST Approved Funding Amount:</b> \$ 2,337,250	
<b>SPLOST Category / Description:</b> C1 - Parks and Recreation Facilities - 200002-80003-54200 C2 - Multi-Generational Facilities - 001-7-700021 4/28/21 200002-80003-54200 002-3-700021	
<b>Department Director Signature:</b> <i>Ch. Jones</i>	<b>Date:</b> _____
<b>For Use by Purchasing and Contracting:</b> Approve <input checked="" type="checkbox"/> Deny <input type="checkbox"/>	
<b>Additional Comments:</b>	
Djuana Herron <small>Digitally signed by Djuana Herron Date: 2026.05.20 08:27:41 -04'00'</small>	5/20/26
<b>Purchasing and Contracting Signature</b>	<b>Date</b>