DeKalb County
Department of Purchasing and Contracting
Change Order Request Form

User Department: Facilities Management

From: Clyde Stovall

ITB No.: 15-801198

Title: **Parking Management Services**
(Revenue Generating Multi-Year Contract)

Effective Date: September 21, 2015

Expiration Date: June 30, 2021

Contract APPROVED Amount:

Number of Renewals to Date:

Spent to Date:

Contractor(s)	Contract No.	Agrees to Extend
Lanier Parking Solutions	1240535	N/A

User Department Recommendation: **Increase** ☐ Decrease ☐

Funding for Change Order: $_____
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General ☐ Enterprise ☐ SPLOST ___ 3 Digit Fund Code _____
CIP Line Item No. (if applicable): _____

Justification:
Facilities Management is requesting extension of contract for an additional twelve (12) months until new contract is in place. Also, due to COVID-19 economic effects on Trinity and Camp Rd parking revenue, we are requesting to waive the guaranteed vendor payout to DeKalb County Government of $10,000 per month to the end of the contract. However, the vendor will provide the same payout of 58% (Trinity Parking Deck) and 55% (Camp Rd Lot) to DeKalb County Government until the end of the contract.

Clyde H. Stovall
Department Director Signature

June 9, 2021
Date

For Use by Purchasing and Contracting: Approve ☑ Deny ☐

Additional Comments:

Delois Robinson
Digitally signed by Delois Robinson
Date: 2021.06.10 14:59:09 -04'00'
Purchasing and Contracting Signature

6/10/21
Date