

**DeKalb County  
Department of Purchasing and Contracting  
Change Order Request Form**

<b>User Department: Facilities Management</b>	<b>From: Purchasing and Contracting</b>
<b>Contract No.: 1149330</b>	<b>Title: HVAC Equipment, Installation, Service and Related Products (Cooperative Agreement)</b>
<b>Effective Date: October 1, 2015</b>	<b>Expiration Date: September 30, 2020</b>
<b>Contract APPROVED Amount: \$ 700,000.00</b>	<b>Number of Renewals to Date: 1</b>

Contractor(s)	Contract No.	Agrees to Extend
Daikin Applied Americas dba Daikin Applied	1149330	N/A

**User Department Recommendation:**      Increase       Decrease       Bid

Funding for Change Order: \$ 150,000.00  
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General       Enterprise       SPLOST       3 Digit Fund Code 100  
CIP Line Item No. (if applicable): \_\_\_\_\_

**Justification:**

Facilities Management is requesting a 3-month extension of the current contract until the new contract is in place.  We are requesting \$125,000.00 for maintenance and repairs and \$25,000.00 for HVAC controls.

Clyde D. Howell      July 30, 2020  
Department Director Signature      Date

**For Use by Purchasing and Contracting:**      Approve       Deny

**Additional Comments:**

Digitally signed by Delois Robinson  
Date: 2020.08.06 07:58:21 -04'00'

Delois Robinson      8/6/2020  
Purchasing and Contracting Signature      Date