DeKalb County
GEORGIA

DeKalb County
Department of Purchasing and Contracting
Change Order Request Form

User Department: Recreation, Parks, & Cultural Affairs	**From: Purchasing & Contracting**
ITB No. 23-101616	**Title: Restoration and Maintenance of Athletic Fields (Annual Contract with 2 Options to Renew)**
Effective Date: April 9, 2024	**Expiration Date: May 31, 2026**
Contract APPROVED Amount: $100,000.00	**Number of Change Orders to Date:** 0

Contractor(s)	**Contract No.**	**Agrees to Extend**
JMB Landscaping Inc.	1373363	N/A

User Department Recommendation: Renew ☐ Bid ☐ Increase ☒ Decrease ☐

Funding for Renewal Term: $55,595.76
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General ☒ Enterprise ☐ 3 Digit Fund Code _____ SPLOST ☐ Category _____
CIP Line Item No. (if applicable): _____

Justification:

RPCA recommends to increase contract #1373363 with JMB Landscaping Inc, to maintain services in the parks, in the amount of $55,595.76.

Paige Singer
Department Director Signature

12/12/2025
Date

For Use by Purchasing and Contracting: Approve ☐ Deny ☐

Additional Comments:

Djuana Herron
Purchasing and Contracting Signature

Date