

TO: Peggy Allen, Director, Public Works – Roads & Drainage
Reginald D. Wells, Director, Department of Watershed Management
Chuck Ellis, Director, Recreation, Parks & Cultural Affairs

FROM: Kyheem Bristol, Procurement Agent, Team A

SUBJECT: ITB No. 19-101075 Stone Crushed Granite
(Annual Contract With 2 Options To Renew)

DATE: August 21, 2019

It is requested that you do the following:

1. Please review the attached bids associated with the above referenced solicitation and provide your award recommendation. You are looking for the lowest, responsive and responsible bidder. Your review should ensure that you are confident that your recommended supplier(s) can in fact provide the goods and services required.
2. Please provide the following information in the space provided on page two:
 - a. Specific justification why in your professional opinion the recommended vendor should be awarded the contract.
 - b. Advise of any problems in connection with the selected vendor(s), if any exist.
 - c. If you find bidders who offer lower prices than your recommended supplier(s), then you must provide specific justification why they are either non-responsive* (did not follow the instructions found in the solicitation) or non-responsible** (not able to perform/deliver as minimally required according to the scope of work found in the solicitation).

**Note – The Department of Purchasing and Contracting is ultimately responsible in determining if a bidder is non-responsive, but input/feedback from the user department is always important to us.*

***Note – The user department and the Department of Purchasing and Contracting must mutually agree before determining if a bidder is non-responsible.*

3. Return required documents within **ten (10)** business days.

If you have any questions, please call me at (404) 371-7063.

TO: Tracy A. Hutchison, Director, Public Works - Sanitation

FROM: Kyheem Bristol, Procurement Agent, Team A

SUBJECT: ITB No. 19-101075 Stone Crushed Granite
(Annual Contract With 2 Options To Renew)

DATE: November 20, 2019

It is requested that you do the following:

1. Please review the attached bids associated with the above referenced solicitation and provide your award recommendation. You are looking for the lowest, responsive and responsible bidder. Your review should ensure that you are confident that your recommended supplier(s) can in fact provide the goods and services required.
2. Please provide the following information in the space provided on page two:
 - a. Specific justification why in your professional opinion the recommended vendor should be awarded the contract.
 - b. Advise of any problems in connection with the selected vendor(s), if any exist.
 - c. If you find bidders who offer lower prices than your recommended supplier(s), then you must provide specific justification why they are either non-responsive* (did not follow the instructions found in the solicitation) or non-responsible** (not able to perform/deliver as minimally required according to the scope of work found in the solicitation).

**Note – The Department of Purchasing and Contracting is ultimately responsible in determining if a bidder is non-responsive, but input/feedback from the user department is always important to us.*

***Note – The user department and the Department of Purchasing and Contracting must mutually agree before determining if a bidder is non-responsible.*

3. Return required documents within **ten (10)** business days.

If you have any questions, please call me at (404) 371-7063.

ITB No.: 19-101075 Stone Crushed Granite (Annual Contract With 2 Options To Renew)

User Department's Recommendation

Recommended Bidder: Green Dream International and FM Shelton meets our approval.

Amount Spent on Previous Contract: \$1,881,468.45

Name of Fund: 581

Project Amount This Term: \$1,791,298.50

Justification:

We have reviewed the Bid Tabulation and wish to proceed with awarding to the lowest bidder by line item.

Please award as follows:

Green Dream International (\$1,563,204.75) - Primary

FM Shelton (\$228,093.75) – Alternate/Secondary



Peggy V. Allen
Name, Title
Date

09/18/19
Department Director
Date

User Department's Recommendation

User Department Name Watershed Management

Recommended Bidder(s) meets our approval.

Bidder 1: Green Dream International/\$1,425,000.00 Bidder 2: F.M. Shelton, Inc./
Name/Amount Name/Amount

Bidder 3: _____ Bidder 4: _____
Name/Amount Name/Amount

Project Amount This Term: \$ 2,299,000.00

Funding:
General Enterprise 3 Digit Fund Code 511
CIP Line Item No. (if applicable): N/A

Justification:

The Department of Watershed Management (DWM) recommends Green Dream International and F.M. Shelton, Inc., Inc. as the recommended bidders based on the total from the bid tabulation form. Stone Crushed Granite is a vital raw material for the Department of Watershed Management. Granite stone is utilized in almost every repair performed by our department and is necessary for pipe beds, proper DOT construction drainage as well as erosion control. There was a slight shortfall in departmental spend due to the department at times not being able to receive materials from the supplier along with weather related issues.

Primary Award
Green Dream International
Not to Exceed: \$1,425,000.00

Alternate Award
F.M. Shelton
Not to Exceed: \$874,000.00

Marketa H. Killingbeck
Digitally signed by Marketa H. Killingbeck
DN: cn=Marketa H. Killingbeck, o=DeKalb County
Government, ou=Watershed Management,
email=mk.killingbeck@dekalbcountyga.gov, c=US
Date: 2019.10.30 14:35:22 -0400

Marketa H. Killingbeck, Project Coordinator
10/30/2019
Date

Reginald Wells
Digitally signed by Reginald Wells
Date: 2019.11.01 13:10:57 -04'00'

Reginald Wells, DWM Director
11/1/2019
Date

ITB No.: 19-101075 Stone Crushed Granite (Annual Contract With 2 Options To Renew)

User Department's Recommendation

Recommended Bidder 1: FM Shelton meets our approval.
Line Items 1-3, 5-8, 11-15, 17-20, 22-32

Recommended Bidder 2: Green Dream International meets our approval.
Line Items 1-3, 5-8, 11-15, 17-20, 22-24, and 31

Amount Spent on Previous Contract: \$16,000

Name of Fund: General/271

Project Amount This Term:

Primary Award:
Green Dream Internation: \$10,000

Alternate Award:
FM Shelton: \$10,000

Justification:

The Department of Recreation, Parks and Cultural Affairs recommends both FM Shelton and Green Dream International for ITB No. 19-101075. Both companies are responsive and responsible for providing stone crushed granite material for Park Services.

Chuck O. Ellis, Director

Name, Title

Date 12/6/19

Chuck O. Ellis 12/6/19

Department Director

Date

ITB No.: 19-101075 Stone Crushed Granite (Annual Contract With 2 Options To Renew)

User Department's Recommendation

User Department Name PW- Sanitation

Recommended Bidder(s) meets our approval.

Bidder 1: Green Dream Intl./\$200,000.00 Bidder 2: FM Shelton/\$100,000.00
Name/ Group/ Amount Name/Amount/ Group/ Amount

Bidder 3: _____
Name/ Group/ Amount

Project Amount This Term: \$300,000.00

Funding:

General Enterprise 3 Digit Fund Code 541 Sanitation Enterprise

CIP Line Item No. (if applicable): _____

Justification:

PW Sanitation recommend award to Green Dream Intl. as primary contractor and FM Shelton as alternate contractor. These contracts will provide various types of aggregate rocks for use by the Seminole Road Landfill operations.

Primary: Green Dream International, \$200,000.00

Alternate: FM Shelton, Inc., \$100,000.00

Tracy A. Hutchinson
Name


Department Director Date 11/20/19