



DeKalb County Government

Manuel J. Maloof Center
1300 Commerce Drive
Decatur, Georgia 30030

Agenda Item

File ID: 2018-2264

Substitute

6/26/2018

Purchasing Type: Change Order (CO)

Public Hearing: YES NO

Department: Purchasing & Contracting

AGENDA ITEM:

Commission District(s): ALL

CO - Change Order No.3 to Contract No. 995560 for Landscape Maintenance Services: for PW-Sanitation and Beautification for providing landscaping and maintenance services for the County's public right-of-ways. Awarded to Flex Landscaping, LLC. Amount Not To Exceed: \$750,000.00.

Information Contact: Talisa Clark, CPPO

Phone Number: (404) 687-2797

PURPOSE:

In 2017, the CEO initiated Operation Clean Sweep, a multi-departmental effort to eradicate blight and promote beautification throughout the County. Outside landscaping services are needed to assist with mowing, litter collection, trash removal, trimming, blowing and herbicide services on a six-week cycle. On December 15, 2015, the BOC awarded the contract for an amount not to exceed \$89,480.00. On July 12, 2016, the BOC approved Change Order No. 1 to cancel another contracted vendor and award lines to Flex Landscaping. On November 7, 2016, the BOC approved the 1st renewal option for an amount not to exceed \$100,720.80. On December 5, 2017, the BOC approved the 2nd renewal option on a month to month basis for an amount not to exceed \$30,000.00. On March 27, 2018, due to cancellation of 3Mack Lawn Services, the BOC awarded additional sites to Flex Landscaping for an amount not to exceed \$50,000.00 monthly. On March 22, 2018, the BOC approved Change Order No. 2 for an amount not to exceed \$75,000.00 to assist in servicing the right-of ways. This request is to cover two (2) additional cuts for the entire five (5) groups of Right-of-Ways listed.

RECOMMENDATION:

Recommend approval of Change Order No. 3 with:

Flex Landscaping, 4215 Union Road, Atlanta, GA 30349

Amount Not To Exceed: \$750,000.00

ADDITIONAL INFORMATION:

1. LSBE Participation: 20%
2. Contract Effective Date: January 01, 2016
3. Contract Expiration Date: Month to Month
4. Amount Spent To Date: \$349,851.90
5. Funding: Special Tax District- Unincorporated (Beautification)

AGENDA NOTES

Solicitation Name and #	Landscape Maintenance Services ITB No. 15-100527
Procurement Agent	Merenica Banks
Vendor(s) agree to renew under the same prices, terms and conditions	NA
Solicitation Name, Number and Contract Number of expiring/expired contract (If no previous contract, please indicate N/A)	Landscape Maintenance Service, ITB No. 15-100527 995560 - Flex Landscaping
Previous Contract Number, Contractor Name and Award Amount (include increases and Total Award Amount)	<u>Total Award - \$629,851.90</u> <u>Initial Award Amount - \$ 89,480.00</u> <u>1st Renewal Amount - \$100,720.80</u> <u>2nd Renewal Amount: \$ 30,000.00</u> 3-37-18 BOC Awarded New Lines Due to Cancellation \$50,000.00 monthly 05/22/2018 BOC Awarded for Right-of- Way Mowing \$75,000.00
Previous Amount Spent on Expiring/Expired Contract (If multiple award, List Amount Spent per Contract and Include Total Amount Spent)	<u>Total Amount Spent - \$349,851.90</u> <u>Initial Amount Spent - \$33,291.00</u> <u>1st Renewal Amount Spent - \$ 171,657.46</u> <u>2nd Renewal Amount Spent - \$144,903.44</u>
Prime Contractor Information and LSBE-Subcontractor (Prime: Company Name, Owner Name and Title, Number of Years in business and Number of Years doing business with DeKalb County)	<u>Flex Landscaping -Prime</u> Owner – Ojore Giles Years in Business: 6 Years in Business w/ DeKalb County: 6
Attachments:	Recommendation

DeKalb County
Department of Purchasing and Contracting
Change Order Request Form

User Department: DC Beautification	From: Margaret Britton
ITB No.: 15-100527	Title: Landscape Maintenance Service
Effective Date: January 1, 2018	Expiration Date: June 30, 2018
Contract APPROVED Amount: \$47,216.00	

Contractor(s)	Contract No.	Amount Spent	
Flex Landscaping	995560	\$349,851.90	

Total Amount Spent to Date: \$349,851.90

User Department Recommendation:

Beautification is requesting an additional \$750,000 to cover mowing and maintenance service on DeKalb County rights-of-way. This service is part of the CEO's Operation Clean Sweep 2018 initiative of which right-of-way mowing/maintenance is a part. The additional funding is necessary to maintain identified County rights-of-way that are overgrown with grass and weeds and will move the streets previously serviced on a quarterly basis to a monthly mowing schedule. A formal ITB solicitation is in process.

Special Project Manager Signature Date

Funding: General Enterprise 3 Digit Fund Code: 272 – Special Tax District-Unincorporated

CIP Line Item No. (if applicable): _____

For Use by Purchasing and Contracting: Approve Deny

Additional Comments:

Purchasing and Contracting Signature Date

6/18/2018